

**Class Attendance, Disappearer and No Show Policies**

Purpose:

The purpose of this policy is to define the College's expectations regarding class attendance. It applies to all semester-length credit classes regardless of delivery mechanism.

Background:

In July 2020, the UH System Executive Policy 7.209, Student Participation Verification in Coursework, became effective and replaces the No Show policy previously contained in this policy, HAW 7.505. On February 26, 2021, Faculty Senate approved this revision.

Policies:

1. Class Attendance Policy. Regular and prompt class attendance is expected of all students. Students are responsible for informing instructor(s) of anticipated or unavoidable absences and to make up work missed as a result of absences.

Instructors set their own attendance policy and grading standards. It is the students' responsibility to be aware of their instructor's attendance standards and the consequences of non-attendance.

2. Disappearer Policy.

Students who have ceased to attend or have never attended class and have not officially dropped the class may be considered "disappearers" by their instructors.

Instructors set their own attendance policy and grading standards. It is the students' responsibility to be aware of their instructor's attendance standards and the consequences of non-attendance.

Issued: October 5, 1995

Revised: February 26, 2021, May 2, 2018, August 17, 2010, March 8, 2010, June 1, 2009, February 26, 2021