ASSOCIATE IN SCIENCE DEGREE IN NURSING (RN) PROGRAM

Application cycle opens on **November 1st** and closes on **January 15th at 4:30PM**

INTRODUCTION

The Associate in Science Degree in Nursing program provides students with a scientific foundation for entry level clinical practice as a Registered Nurse (RN) in hospitals, long-term care facilities, and community based settings. Upon completion of the program, graduates are eligible to take the National Council Licensure Exam for Registered Nursing (NCLEX-RN). RN’s provide and coordinate patient care, educate patients and the public about various health conditions, and provide advice and emotional support to patients and their family members.

MISSION

To educate and prepare clinically competent nurses who provide compassionate patient-centered care and collaborate within the healthcare team to serve the diverse healthcare needs of our Hawai‘i Island community. We strive to deliver quality nursing education while creating an empowered learning community that inspires lifelong professional growth.

PRE-APPLICATION INFORMATION

Prerequisite Requirements: All prerequisite courses must be completed with a “C” grade or better and a minimum cumulative GPA of 2.0 by the end of the Spring semester prior to program entry.

<table>
<thead>
<tr>
<th>Course</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 141</td>
<td>Human Anatomy/Physiology I</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 141L</td>
<td>Human Anatomy/Physiology I Lab</td>
<td>1</td>
</tr>
<tr>
<td>BIOL 142</td>
<td>Human Anatomy/Physiology II</td>
<td>3</td>
</tr>
<tr>
<td>BIOL 142L</td>
<td>Human Anatomy/Physiology II Lab</td>
<td>1</td>
</tr>
<tr>
<td>ENG 100</td>
<td>Composition I</td>
<td>3</td>
</tr>
<tr>
<td>FAMR 230</td>
<td>Human Development</td>
<td>3</td>
</tr>
<tr>
<td>MATH 100 or higher (not Math 120)</td>
<td>Survey of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MICR 130</td>
<td>Microbiology</td>
<td>3</td>
</tr>
<tr>
<td>MICR 130L</td>
<td>Microbiology Lab</td>
<td>1</td>
</tr>
</tbody>
</table>

**Total 21**
**AS Degree General Education Electives:** To earn an AS degree, students must earn nine (9) credits total by selecting one 3-credit general elective course from each of the three areas: Cultural Environment, Natural Environment, and Social Environment. **It is strongly encouraged that these courses be completed prior to beginning the nursing program.**

<table>
<thead>
<tr>
<th>General Education Electives</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Social Environment Elective</td>
<td>PSY 100- Survey of Psychology (3)</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>OR ANTH 200- Cultural Anthropology (3)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>OR SOC 100- Survey of General Sociology (3)</td>
<td></td>
</tr>
<tr>
<td>Cultural Environment Elective (choose one)</td>
<td>Cultural Environment Elective</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Recommended: HwSt 100, 102, or 107</td>
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</tr>
<tr>
<td>Natural Environment Elective</td>
<td>Fulfilled with prerequisite course BIOL 141</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>

Note: All graduation requirements must be met to earn an Associate in Science Degree in Nursing and to be eligible to take the National Council Licensure Exam (NCLEX-RN).

**APPLICATION PROCEDURES**

1. Students not currently enrolled at Hawai‘i CC or another University of Hawai‘i (UH) system campus must fill out a UH Common Application Form indicating their desire to enroll in the College the next Fall semester. Students who have not been admitted to Hawai‘i CC will not be considered for acceptance into the nursing programs.

2. Complete the Intent to Apply form for the Associate in Science Degree in Nursing Program by January 15 (or the next business day, if January 15 falls on the weekend or a holiday). The form can be found online here: [Associate Degree (RN) program](#).

3. Intent to Apply forms not received in the Nursing Office or postmarked by January 15th will be considered late and will not be accepted. Applicants will receive written acknowledgement that their Intent to Apply form has been received.

4. All courses intended to be used to meet proficiency requirements and prerequisite courses must be approved by the College. All courses for the degree must be taken for a letter grade. Hawai‘i CC and other University of Hawai‘i system students should refer to their STAR Academic Pathway via their MyUH account to determine whether they have met the proficiency and/or prerequisite requirements.

5. **UH System Transfer students** are those who were previously enrolled at a college or university other than Hawai‘i CC (including UH Hilo) within the UH system. Non-Hawai‘i CC students currently attending another UH system institution do not need to submit an
official transcript from that UH system school. However, the student must submit to the Hawai‘i CC Admission and Records Office (ARO) the "Authorization Form to Access UH System Credits per Campus" form found at [http://www.hawaii.hawaii.edu/admissions/records-forms](http://www.hawaii.hawaii.edu/admissions/records-forms). Arrange to submit this form prior to the January 15 deadline.

6. **Transfer students outside UH System** are those who have ever attended a college or university outside the UH system. These students must arrange to have an official transcript, printed in English, be sent to the Admissions and Records Office directly from all non-UH system institutions by the application deadline. For all institutions outside of the UH System, students must keep in their possession a course catalog or course description for all courses. Do not send the catalog and/or course descriptions to the ARO. Additionally, applicants should include a student copy of non-UH system institutional transcripts, with the prerequisite courses highlighted, as part of their completed application.

7. **Test of Essential Academic Skills (TEAS).** Preregistration for the TEAS is required. Information regarding registration, cost and testing dates and times for the TEAS is available on the nursing website at [TEAS Exam Information](#). Applicants must submit a printed copy of one set of TEAS scores as part of a completed application. Only the latest version, **ATI TEAS**, scores will be accepted. Students must earn an individual score at the **Proficient** or higher level in order to apply.

8. **For assistance**, contact a Nursing counselor in: East Hawai‘i at (808) 934-2658, or West Hawai‘i at (808) 969-8816. You may also contact the Nursing and Allied Health Division office at (808) 934-2650.

**APPLICATION SELECTION PROCESS**

All applicants who meet eligibility requirements will be reviewed and ranked according to the criteria outlined on the Admission Criteria Worksheet posted on the Nursing Programs webpage. All available seats will be offered to applicants with the highest ranking score using the Admission Criteria Worksheet.

**APPLICATION STATUS**

Once your application is submitted, please do not call the Division Office to inquire about the status of your application. Applicants will be notified approximately 8-10 weeks after the closing date by US mail delivered to the address provided on the Intent To Apply form.

**ELIGIBILITY**

The application and all supporting documents have been reviewed and the applicant has met all program requirements.

**ACCEPTED**

Accepted students have earned the highest ranking and will be offered a seat in the ASN program to start in the Fall.
alternates will be called in order of their ranking. *Please note that being considered an Alternate does not guarantee selection in future application periods. If an Alternate applicant is not selected, they must reapply for the next application cycle.*

Eligible, Not Selected
Your application meets program requirements, however, you did not rank high enough to be selected for this enrollment period. Applicants who are not selected are encouraged to apply during the next application period.

Not Eligible/Incomplete
We have reviewed your application, and based on program requirements, your application is deemed ineligible. You will receive a letter explaining why your application was deemed ineligible.

Program Requirements
Essential Technical Standards
To be qualified for Hawai‘i Community College Nursing programs, individuals must be able to meet essential technical standards, with or without reasonable accommodations. Individuals interested in applying for admission to the programs should review the essential technical standards to develop a thorough understanding of the skills, abilities, and behavioral characteristics required to successfully progress in, and graduate from our programs. For further information regarding services and resources to students with disabilities and/or to request accommodations please contact the Hā‘awi Kōkua Center by phone: (808) 934-2825 or e-mail: hawccds@hawaii.edu.

Functional Abilities:

- Standing and/or walking most of a shift.
- Bending or crouching several times per hour.
- Pushing, pulling, lifting and carrying a minimum of 30 pounds.
- Lifting and moving up to 300 pounds with the assistance of 2-3 persons.
- Reaching overhead above the shoulder 90 degrees.
- Utilizing eyesight to observe clients and manipulate equipment under various illumination levels.
• Ability to hear and interpret environmental noises and to communicate with the client and healthcare team.

• Gross and fine motor skills sufficient to perform client care and procedures such as manipulating medical equipment and accessories, knobs, buttons, computers and keyboards.

• Perform assigned job responsibilities with the intellectual and emotional functions necessary to ensure client safety and exercise independent judgment and discretion.

• Use the English language effectively by means of speech, reading, and writing. Demonstrate sensitive and effective interactions with clients, families, and the healthcare team.

• Utilizing the above standards/functions to respond promptly to the client’s needs and/or emergency situations.

Physical Examination Requirements

A physical examination completed by a Healthcare Provider of the student’s choice is required upon entering the nursing program. This is to assure that a student is in good physical and mental health, and meets the functional abilities necessary to meet the program outcomes. Appropriate immunizations and/or vaccinations are also required.

Criminal Background Check and Drug Screening

Students accepted for admission to the nursing programs will be required to complete a criminal background check and drug screen in accordance with procedures and timelines as directed by the affiliated healthcare facilities used for clinical practice. This is done at the student’s expense. If a clinical facility does not give permission for a Haw CC student to participate in clinical practice at their facility, the nursing student will not be able to fulfill the requirements of the program and will be required to withdraw from the program.