

Hawai'i Community College  
FIVE-YEAR REVIEW TIMELINE FOR ACADEMIC YEAR 2024-2025

Timeline:

- |                   |   |
|-------------------|---|
| August 1-9, 2024  | Faculty data (e.g., title, new hires, terms, etc.) is refreshed in the system.  |
| September 1, 2024 | Deadline for campuses to notify faculty who are scheduled for five-year review.   |
| December 1, 2024  | Faculty who are scheduled for five-year review shall submit a review document to their Division Chairs (or equivalent).                                       |
| February 15, 2025 | Division Chair (or equivalent) to submit a completion report to the Vice Chancellor for Academic Affairs (or equivalent) on the year's five-year evaluations. |
| February 28, 2025 | Vice Chancellor for Academic Affairs (or equivalent) to submit a completion report to the Chancellor on the year's five-year evaluations.                     |
| June 30, 2025     | Deadline for campuses to input outcomes of the year's reviews into the Faculty Five-Year Review system.   |