

Chancellor's Welcome Letter

Aloha kākou!

It is my honor to welcome you to Hawai'i Community College.

As you peruse our catalog, you probably already know that an investment in college will pay huge dividends: financially, professionally, and in the overall improvement of your quality of life. At Hawai'i Community College, we are committed to helping you achieve your educational goals and dreams in the spirit of excellence, "E 'Imi Pono."

Our graduates have gone on to achieve great things: they are professors, politicians, teachers, law enforcement officers, attorneys, mechanics, nurses, contractors, chefs, and the list goes on. Many of our alumni transfer to four-year universities or enter the workforce in their chosen professional-technical careers.

If you are uncertain about your career, we can help you navigate. If you are certain, we can help you reach your destination faster. We are designed to help students grow and succeed, and we look forward to working with you on your journey.

Our community college is part of a greater partnership, one that involves community leaders, taxpayers, donors, regents, legislators, alumni, students, faculty, and the support of the University of Hawai'i and the state of Hawai'i. I invite you to explore the many educational opportunities available to you at Hawai'i Community College.

Me ke aloha pumehana,



Rachel Solemsaas, Ed.D.
Chancellor
Hawai'i Community College



Hō'ōia 'Āina - Land Acknowledgement

Hawai'i Community College with profound reflection offer this Hō'ōia 'Āina, Land Acknowledgement, acknowledging Hawai'i as an indigenous space whose original people are today identified as Native Hawaiians.

Hawai'i Community College aligns with the University of Hawai'i's commitment to fostering the wellbeing of our indigenous communities through our academic processes, a ten-campus, system-wide transformation we call Hawai'i Papa O Ke Ao.

With much aloha, Hawai'i Community College Kauhale welcomes you to the moku (island) of Hawai'i, in this land division we call Waiākea, in the district of Hilo Hanakahi (Manono campus); in Pāalamanui, in the district of North Kona (Pāalamanui campus); and in Honoka'a, in the district of Hāmākua (Kō Education Center).

We are in Hawai'i. Ano'ai.



UNIVERSITY of HAWAII®
HAWAII
COMMUNITY COLLEGE

2020-2021 Catalog

HAWAII COMMUNITY COLLEGE

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* Host location for the University Center, West Hawaii

Disclaimer

This catalog provides general information about Hawaii'i Community College, its programs and services, and summarizes those major policies and procedures of relevance to the student. The information contained in this catalog is not necessarily complete. For further information, students should consult with the appropriate unit. This catalog was prepared to provide information and does not constitute a contract. The College reserves the right to, without prior notice, change or delete, supplement or otherwise amend at any time the information, requirements, and policies contained in this catalog or other documents.

Academic Calendar 2020-2021

Fall 2020 Semester Calendar

May 31 (Su)	Last day for International Students (living abroad) to submit complete Fall 2020 application
Aug 1 (Sa)	Last day for International Students (in the US with F-1 Visa) to submit complete Fall 2020 application
Aug 10 (M)	Last day to submit completed applications for Fall 2020 Semester
Aug 18-19 (T-W)	Regular Registration (New, Returning, Continuing, and Transfer Students)
Aug 20 (R)	Deadline to pay Hawai'i CC (and UH System) Tuition/Fees for those who early registered - due by 4:00pm
Aug 21 (F)	<i>Statehood Day (Holiday)</i>
Aug 24 (M)	First day of Instruction
	NOTE: A \$30.00 Late Registration fee will be charged for new registrations on or after the first day of instruction. Tuition Payment is due by 4:00pm on the day registered.
Aug 24-28 (M-F)	Online registration available until 11:59pm on Friday (for semester-length classes)
Sep 1 (T)	Last day to receive 100% Tuition Refund for withdrawal from semester-length classes †
	NOTE: Students who register and decide to not attend, must officially withdraw by the 100% refund date. Failure to officially withdraw will result in a financial obligation to the UH System and may also result in a failing grade on the permanent academic record for the class(es) not attended. †
Sep 1 (T)	Last day to receive Fees Refund for withdrawal from all UH system classes
Sep 7 (M)	<i>Labor Day (Holiday)</i>
Sep 15 (T)	Last day to receive 50% Tuition Refund for withdrawal from semester-length classes †
Sep 15 (T)	Last day to Withdraw from semester-length classes <u>without</u> a "W" †
Sep 15 (T)	Financial Aid enrollment status determination date
Sep 25 (F)	"I" removal deadline: Student to Instructor
Oct 31 (Sa)	Last day for International Students (living abroad) to submit complete Spring 2021 application
Nov 1 (R)	Spring 2021 classes posted on Class Availability website. See link at top of www.hawaii.hawaii.edu
Nov 2 (M)	Last day to apply for Credit by Exam for Fall Semester
Nov 2 (M)	Last day to Withdraw from semester-length classes <u>with</u> a "W" †
Nov 2 (M)	"I" removal deadline: Instructor to ARO/PAL Office
Nov 2 (M)	Last day to submit application to Audit classes
Nov 2 (M)	Last day to exercise the Credit/No Credit option (CR/NC)
Nov 2 (M)	Last day to "opt-out" of Summer 2020/Fall 2020 degree conferral
Nov 3 (T)	<i>Election Day (Holiday)</i>
Nov 9 (M)	Early Registration begins for continuing students for Spring 2021 (based on time ticket). NOTE: Information about payment of Tuition and Fees will be provided with registration.
Nov 11 (W)	<i>Veterans' Day (Holiday)</i>
Nov 26 (R)	<i>Thanksgiving (Holiday)</i>
Nov 27 (F)	<i>Non-Instructional Day</i>
Dec 1 (T)	Last day for International Students (in the US with F-1 Visa) to submit complete Spring 2021 application
Dec 10 (R)	Last day of Instruction
Dec 11 (F)	Writing Assessment Day for English Department
Dec 11 (F)	Final Exams for classes that met on Fridays only throughout the semester
Dec 15 (T)	Last day to submit completed applications for Spring 2021 Semester
Dec 14-18 (M-F)	Final Examinations (Friday exams are reserved for make up exams per instructor discretion)
Dec 18 (F)	Last day to order diploma/certificate from ARO
Dec 21 (M)	Fall Semester ends; Instructors must submit grades by 12:00 noon
Dec 25 (F)	<i>Christmas Day (Holiday)</i>
Jan 1, 2021 (F)	<i>New Year's Day (Holiday)</i>
Jan 8, 2021 (F)	Deadline to pay Hawai'i CC (and UH System) Tuition/Fees for those who early registered - due by 4:00pm
Jan 11, 2021 (M)	First Day of Spring 2021 Semester

† Deadlines for part-term classes vary. Click the "Class Availability" link at www.hawaii.hawaii.edu then choose "Fall", an alpha, and a CRN to view its refund and withdrawal deadlines.

NOTES: 'ARO' denotes the Admissions & Records Office (Hilo)
'PAL' denotes the Student Services Office at Pālananui (WH)

Academic Calendar subject to change.



Academic Calendar 2020-2021

Spring 2021 Semester Calendar

Oct 31 (Sa)	Last day for International Students (living abroad) to submit complete Spring 2021 application
Dec 1 (T)	Last day for International Students (in the US with F-1 Visa) to submit complete Spring 2021 application
Dec 15 (T)	Last day to submit completed applications for Spring 2021 Semester
Jan 1 (F)	<i>New Year's Day (Holiday)</i>
Jan 5-6 (T-W)	Regular Registration (New, Returning, Continuing, and Transfer Students)
Jan 8 (F)	Deadline to pay Hawai'i CC (and UH System) Tuition/Fees for those who early registered - due by 4:00pm
Jan 11 (M)	First day of Instruction NOTE: A \$30.00 Late Registration fee will be charged for new registrations on or after the first day of instruction. Tuition Payment is due by 4:00pm on the day registered.
Jan 11-15 (M-F)	Online registration available until 11:59pm on Friday (for semester-length classes)
Jan 18 (M)	<i>Dr. Martin Luther King, Jr. Day (Holiday)</i>
Jan 19 (T)	Last day to receive 100% Tuition Refund for withdrawal from semester-length classes † NOTE: Students who register and decide to not attend, must officially withdraw by the 100% refund date. Failure to officially withdraw will result in a financial obligation to the UH System and may also result in a failing grade on the permanent academic record for the class(es) not attended. †
Jan 19 (T)	Last day to receive Fees Refund for withdrawal from all UH system classes.
Feb 3 (W)	Last day to receive 50% Tuition Refund for withdrawal from semester-length classes †
Feb 3 (W)	Last day to Withdraw from classes <u>without</u> a "W" †
Feb 3 (W)	Financial Aid enrollment status determination date
Feb 15 (M)	<i>Presidents' Day (Holiday)</i>
Mar 5 (F)	<i>Non-Instructional Day</i>
Mar 5 (F)	"I" removal deadline: Student to Instructor
Mar 15-19 (M-F)	<i>Spring Recess (No School)</i>
Mar 22 (M)	Summer 2020 classes posted on Class Availability website. See link at top of www.hawaii.hawaii.edu
Mar 26 (F)	<i>Prince Jonah Kūhiō Kalaniana'ole Day (Holiday)</i>
Mar 26 (F)	Last day to Withdraw from semester-length classes <u>with</u> a "W" †
Mar 26 (F)	"I" removal deadline: Instructor to ARO/PAL Office
Mar 26 (F)	Last day to submit application to Audit classes
Mar 26 (F)	Last day to exercise the Credit/No Credit option (CR/NC)
Mar 26 (F)	Last day to apply for Credit by Exam for Spring Semester
Mar 26 (F)	Last day to "opt-out" of Spring 2021 degree conferral
Apr 1 (M)	Fall 2021 classes posted on Class Availability website. See link at top of www.hawaii.hawaii.edu
Apr 2 (F)	<i>Good Friday (Holiday)</i>
Apr 5 (M)	Early Registration begins for continuing students for Summer 2021 (open) and Fall 2021 (based on time ticket). NOTE: Information about payment of Tuition and Fees will be provided with registration.
May 5 (W)	Last day of Instruction
May 7 (F)	Writing Assessment Day for English Department
May 7 (F)	Final Exams for classes that met on Fridays only throughout the semester
May 10-14 (M-F)	Final Examinations (Friday exams are reserved for make up exams per instructor discretion)
May 14 (F)	Last day to order diploma/certificate from ARO
May 14 (F)	Hawai'i Community College Commencement - Hilo
May 15 (Sa)	Hawai'i Community College - Pālanuanui Commencement
May 17 (M)	Spring semester ends; Instructors must submit grades by 12:00 noon
May 14 (F)	Priority deadline for new students to apply for Summer 2021 session. Contact ARO for details.
May 24 (M)	First day of Summer Session I. NOTE: A \$10.00 Late Registration fee will be charged for new Summer registrations on or after this day - even if the Summer class starts later.
May 31 (M)	Last day for International Students (living abroad) to submit complete Fall 2021 application
Aug 1 (Su)	Last day for International Students (in the US with F-1 Visa) to submit complete Fall 2021 application
Aug 1 (Su)	Last day to submit completed applications for Fall 2021 Semester

† Deadlines for part-term classes vary. Click the "Class Availability" link at www.hawaii.hawaii.edu then choose "Spring", an alpha, and a CRN to view its refund and withdrawal deadlines.

Academic Calendar subject to change.

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