

Agenda

Academic Senate of Hawai'i Community College
Academic Year 2024-2025
Friday, September 27, 12:00 - 1:55 pm

Register in advance for this meeting:
[Academic Senate Mtg 9.27.24](#)

You will receive a confirmation email with zoom link after registering.

Shared drive link: [AS AY24-25 Shared Drive](#)

1. **Ascertain quorum** (10 senate members including 3 Exec. Comm. members)
This meeting will be recorded. (see [AS Virtual Mtg Protocols](#))

KA 'ŌLELO NU'UKIA

E lilo ana nā kānaka 'imi na 'auao o ke Kauhale i kupa ho 'oikaika a papau ho 'i i hiki ke 'a 'a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.

VISION

Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.

KE ALA NU'UKIA

No ka ho 'opi 'i 'ana i ka ho 'ona 'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai 'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na 'auao a mākaukau ho 'i. Ma hope mākou o ke ala nu 'ukia o nā Kulanui Kaiaulu Hawai 'i a pau a na mākou nō e lawelawe i ko Hawai 'i nui kuauli.

MISSION

To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.

If you would like your verbal or written comments, not already in an attachment, included in the Minutes, 1) write/paste the words in the Chat, and 2) ask to be "on the record".

2. Minutes now included in Consent Agenda. [Academic Senate Minutes. 2024-08-23. Draft](#)

3. Consent Agenda:

-Minutes Draft have been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review.

-Robert's Rule for Minutes:

For major revisions/changes, request Minutes be removed from Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.

4. Senate Chair Report: Jana Smith

a) Welcome to our second meeting of AY 24-25

b) Review of Virtual Protocols [AS Virtual Protocols](#) [Civility Document](#)

c) RP 5.213 General Education BOR Policy Review and feedback -

BOR policy-keeping it as is. Tabling feedback and discussion until later.

[HawCC Recommendations for Revisions to RP 5.213.](#)

[RP 5.213 docs](#)

d) Senate Webpage [AS Website draft](#) - work in progress. Feedback welcome

e) ACCFSC/CCCFSC updates - [ACCFSC-CCCFSC AY24](#)

[ACCFSC Agenda 9.20.24](#)

[CCCFSC Agenda 9.20.24](#)

f) MOU for 11-month faculty -

Policy will stay as is. Revisions are tabled until further notice.

Notes from the CCCFSC agenda 9/18/24 - Della Teraoka

1. [Signed memorandum for vacation earning faculty](#) - This MOU was [terminated by UHPA on April 16, 2024.](#)

2. There are ongoing discussions with 11-month faculty reps regarding how to ensure equitable access to assigned time/overload for governance leadership roles and also professional development.

g) Peer Evaluations - Currently inquiring about other campus practices.

h) GenEd Reform - [Gen Ed Reform Participation](#)

i) UH President Search forums - very enlightening and informative. The choices affect us all.

j) Lamaku Resolution possibility

5. Vice Chair Report: Luria Namba

6. Campus Updates:

- 1) Pāalamanui - Luria Namba
- 2) Kō

7. Old Business:

[Committee Reports AY24-25](#) *= Course Designation Committees

- a. Curriculum Review Committee (CRC) – Carrie Butler [CRC Report 9.27.24](#)
- b. Data Analysis Committee (DAC) - Donala Kawa‘auhau [DAC Report 9.27.24](#)
- c. Distance Education Committee (DEC) – Ashlee Kalauli [DEC Report 9.27.24](#)
- d. Educational Policy Committee (EPC) – Donna De Silva [EPC Report 9.27.24](#)
- e. Faculty Policy Committee (FPC) – Vivian Chin
- *f. Academic First Year Experience (FYE) - Robyn Kalauli / No’el Tagab-Cruz
[FYE Report 9.27.24](#)
- *g. General Education Committee (GEC) – Kenoalani Dela Cruz [GEC Report 9.27.24](#)
- *h. Hawaiian Asian and Pacific Issues (HAP) – Orlo Steele
- *i. Academic Sustainability Committee (SUST) – Drew Kapp [SUS report 9.27.24](#)
- * j. Writing Intensive Committee (WI) – Tanya Dean/Robyn Kalauli as sub chair
[WIC Report 9.27.24](#)

8. Continuing Business:

- a) EPC “N” grade policy review and vote [N Grade Policy](#) - update - Donna Pacheco
- b) CRC Proposals approval - Carrie Butler

9. New Business:

- 1) Chancellor Susan Kazama - Updates

10. For the Good of the Order:

- a. Request for Leave Donations for Caroline Naguwa (email from Jodi Mine Sept 17) [Leave Sharing Form](#)
- b. UHPA update - Leanne Urasaki [UHPA Contract 1-24](#)
- c. The UH OER Anatomy & Physiology project is receiving the 2024 WOW (Outstanding Work) Award from WCET. Lissandra Baldan Jenkins has been selected to represent the authors, along with other three co-authors, by accepting the award on behalf of the OER A&P project team at the WCET Annual Meeting. The WCET Outstanding Work (WOW) Award recognizes outstanding efforts by member institutions and organizations in applying innovative solutions to a challenging educational need. WCET's mission is to advance learner access and success through postsecondary digital learning for a more equitable world.
- d. [Executive Committee representatives for AY 24-25](#)
[Committee Chairs for AY 24-25](#)
- e. Food Distribution Dates - [Food Distribution F24](#)
- f. AI updates-

11. Adjourn -Robert's Rules: No need to motion or vote. Simply adjourn!

Next meetings: *October 25, 2024*
November 22, 2024
December 6 or 13th, 2024 - if needed

‘A‘ohe hana nui ke alu ‘ia.

“No task is too big when done together” ‘Ōlelo No‘eau 142 - Mary Kawena Pukui