

# Agenda

Academic Senate of Hawai'i Community College  
Academic Year 2024-2025  
Friday, December 13, 2:30 - 4:00 pm

Register in advance for this meeting:  
[Academic Senate Mtg 12.13.24](#)

You will receive a confirmation email with Zoom link after registering.

Shared drive link: [AS AY24-25 Shared Drive](#)  
[Executive Committee representatives for AY 24-25](#)  
[Committee Chairs for AY 24-25](#)

1. **Ascertain quorum** (10 senate members including 3 Exec. Comm. members)  
This meeting will be recorded. (see [AS Virtual Mtg Protocols](#))

## ***KA 'ŌLELO NU'UKIA***

*E lilo ana nā kānaka 'imi na 'auao o ke Kauhale i kupa ho 'oikaika a papau ho 'i i hiki ke 'a 'a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.*

## **VISION**

Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.

## ***KE ALA NU'UKIA***

*No ka ho 'opi 'i 'ana i ka ho 'ona 'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai 'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na 'auao a mākaukau ho 'i. Ma hope mākou o ke ala nu 'ukia o nā Kulanui Kaiaulu Hawai 'i a pau a na mākou nō e lawelawe i ko Hawai 'i nui kuauli.*

## **MISSION**

To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.

*If you would like your verbal or written comments, not already in an attachment, included in the Minutes, 1) write/paste the words in the Chat, and 2) ask to be "on the record"*

**2. Minutes** now included in the Consent Agenda. [Academic SENATE MINUTES. Nov 22, 2024 2. DRAFT](#)

**3. Consent Agenda:**

-Minutes Draft has been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review.

-Robert's Rule for Minutes:

For major revisions/changes, request Minutes be removed from the Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.

**4. Senate Chair Report:** Jana Smith

a) Welcome to our fifth and final 2024 meeting. *Keep the Gratitude Attitude!*

b) Review of Virtual Protocols [AS Virtual Protocols](#) [Civility Document](#)

c) Senate Webpage - Check it out [AS Website](#) Feedback welcome

d) Senate email address - [senhawcc@hawaii.edu](mailto:senhawcc@hawaii.edu) . To be launched in 1/2025.

d) ACCFSC/CCCFSC updates - [ACCFSC-CCCFSC AY24](#)

[CCCFSC 11.22.24](#)

[ACCFSC 11.22.24](#)

e) Lamakū Update - See "Continuing Business" - Item "e"

f) Program spotlight

**5. Vice Chair Report:** Luria Namba -

Nominations update - Chair & Executive Committee Member

**6. Campus Updates:**

1) Pālamanui - Luria Namba

2) Kō - Pele Kaio -Survey open til end of 12/2024. [KōEC Community Survey](#)

**7. Old Business:** [AS Committee Reports AY24-25](#) \*= Course Designation Committees

a. Curriculum Review Committee (CRC) – Carrie Butler [CRC report 12.13.24](#)

b. Data Analysis Committee (DAC) - Donala Kawa'auhau

c. Distance Education Committee (DEC) – Ashlee Kalauli

d. Educational Policy Committee (EPC) – Donna De Silva

e. Faculty Policy Committee (FPC) – Vivian Chin

\*f. Academic First Year Experience (FYE) - Robyn Kalauli / No'el Tagab-Cruz

\*g. General Education Committee (GEC) – Kenoalani Dela Cruz

[GEC Report 12.13.24](#)

- \*h. Hawaiian Asian and Pacific Issues (HAP) – Orlo Steele - [HAP Course 2025](#)
- \*i. Academic Sustainability Committee (SUST) – Drew Kapp [ASC Report 12.13.24](#)
- \* j. Writing Intensive Committee (WI) – Tanya Dean/Robyn Kalauli as sub chair

## 8. Continuing Business:

- a) *CRC Proposals approval* - Carrie Butler
- b) *GEC Proposal approval* - Kenoalani Dela Cruz
- c) *Gen Ed Reform Update* - [Gen Ed Memo update](#) [GEC Report 12.13.24](#)
- d) *Lamakū update* - ITSO is offering workshops during winter break per email. Official announcement to students went out Dec 2nd.
  - i) Instructor support:
    - <https://secure.smore.com/n/g72np-winter-lamak-support?ref=email>
  - ii) Student support:
    - <https://www.uhonline.hawaii.edu/discover-d2l-brightspace/students>
- e) Review Credit/No Credit Policy
  - Original Policy: [Credit/No Credit Policy](#)
  - Redline Version: [HAW 5.503 Credit/No Credit Policy - Redline Version](#)
  - Clean Version: [HAW5.503 Credit/No Credit Policy-Clean Version](#)

## 9. New Business:

### 10. For the Good of the Order:

- a) [Ka‘ao Ka‘ika‘i Strategic Plan, proposed Foundational Principles](#)
- b) [AI Resources](#) [AI Resource 2](#) [AI Resource 3](#)
- c) C3S - Cross Campus Course sharing - Check it out - [C3S link](#)
- d) Sabbatical leave requests due date = **February 1st**. Please use the Senate-approved rubric as a guide for justification.

[UHPA ARTICLE VI.A. SABBATICAL LEAVES](#)  
[UHPA Sabbatical Leave Form](#)  
[Sabbatical Leave Rubric](#)

- e) Faculty 5-year review Policy - (Ties into Peer Evaluations)  
Faculty [5-year review items](#)

## 11. Adjourn -Robert’s Rules: No need to motion or vote. Simply adjourn!

Next meeting: *January 24, 2025, 12:00 - 2:00 pm*

**‘A‘ohe hana nui ke alu ‘ia.**

“No task is too big when done together” ‘Ōlelo No‘eau 142 - Mary Kawena Pukui



*Have a peaceful holiday season!!!*