

# Agenda

Academic Senate of Hawai'i Community College  
Academic Year 2024-2025  
Friday, August 23, 12:00 - 1:55 pm

Register in advance for this meeting:  
[AS Mtg 8-23-24](#)

You will receive a confirmation email with zoom link after registering.  
Shared drive link: [AS AY24-25 Shared Drive](#)

1. **Ascertain quorum** (10 senate members including 3 Exec. Comm. members)  
This meeting will be recorded. (see [AS Virtual Mtg Protocols](#) )

**Welcome Oli - No`el.**

## ***KA 'OLELO NU'UKIA***

*E lilo ana nā kānaka 'imi na'auao o ke Kauhale i kupa ho 'oikaika a papau ho 'i i hiki ke 'a 'a i nā kūlana nōhihi o ko kākou kaiaulu mokupuni a me ko kākou kaiaulu honua.*

## **VISION**

Our Kauhale of lifelong learners will be productive and engaged citizens capable of meeting the complex challenges of our island and global communities.

## ***KE ALA NU'UKIA***

*No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na'auao a mākaukau ho 'i. Ma hope mākou o ke ala nu'ukia o nā Kulanui Kaiaulu Hawai'i a pau a na mākou nō e lawelawe i ko Hawai'i nui kuauli.*

## **MISSION**

To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.

*If you would like your verbal or written comments, not already in an attachment, included in the Minutes, 1) write/paste the words in the Chat, and 2) ask to be "on the record".*

**2. Minutes** now included in Consent Agenda. [Academic Senate Meeting April 26, 2024](#)

**3. Consent Agenda:**

-Minutes Draft have been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review.

-Robert's Rule for Minutes:

For major revisions/changes, request Minutes be removed from Consent Agenda to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.

**4. Senate Chair Report: Jana Smith**

a) Welcome to our first meeting of AY 24-25

b) Review of Virtual Protocols [AS Virtual Protocols](#)

c) Senate Webpage [AS Website draft](#)

d) ACCFSC/CCCFSC updates - [ACCFSC-CCCFSC AY24](#)  
[ACCFSC Mtg Agenda 8-23-24](#)

[D2L Brightspace](#). (for reference only)

f) Sabbatical Rubric - approved by Senate last spring and reviewed by administration for use this year.

[Sabbatical Leave Rubric 5-24](#)

g) Summer classes and tuition - Summer 2025 classes should be submitted this fall.

h) Chancellor Kazama updates - See "New Business"

**5. Vice Chair Report: Luria Namba**

[Executive Committee representatives for AY 24-25](#)

[Committee Chairs for AY 24-25](#)

**6. Campus Updates:**

1) Pāalamanui - Luria Namba

2) Kō

**7. Old Business:** [Committee Reports AY24-25](#)

a. Curriculum Review Committee (CRC) – Carrie Butler [CRC AS Report 8-23-24](#)

b. Data Analysis Committee (DAC) - Donala Kawa'auhau

c. Distance Education Committee (DEC) –

- d. Educational Policy Committee (EPC) – Donna De Silva - Policy?
- e. Faculty Policy Committee (FPC) – Vivian Chin  
[FPC End of Year Report 4-24](#)
- \*f. Academic First Year Experience (FYE) - Robyn Kalauli / No’el Tagab-Cruz  
[FYE Report 8-23-24](#)
- \*g. General Education Committee (GEC) – Kenoalani Dela Cruz  
[GEC AS Report 8-23-24](#)
- \*h. Hawaiian Asian and Pacific Issues (HAP) – Orlo Steele
- \*i. Academic Sustainability Committee (SUST) – Drew Kapp  
[ASC AS Report 8-23-24](#)
- \* j. Writing Intensive Committee (WI) – Tanya Dean/Robyn Kalauli as sub chair
- \*k. GE Inquiry Update – Kenoalani Dela Cruz

\*= Course Designation Committees

## **8. Continuing Business:**

- a) Kalani Flores - Certification of the [2025 ISER](#)  
[Certifying that there was effective participation by the campus community, and that the Institutional Self Evaluation Report accurately reflects the nature and substance of this institution.]
- b) Resh DuPuis and Taupouri Tangaro - HawCC Strategic Plan update  
[Ka`ao Ka`ika`i Strategic Plan](#)
- c) EPC “N” grade policy review and vote [N Grade Policy](#) - update - Donna Pacheco
- d) Carrie Butler and Grace Funai - CRC Senate Charter revision proposal  
[CRC Proposal](#)

## **9. New Business:**

- 1) LMS from Laulima to Lamaku- Leanne Urasaki - Rollout-Spring 2025
- 2) Chancellor Susan Kazama - Welcome and updates

**10. For the Good of the Order:**

- a. UHPA update - Leanne Urasaki
- b. To be proactive, review your UHPA Contract periodically. [UHPA Contract 1-24](#)
- c. Food Distribution Dates - [Food Distribution F24](#)
- d. College Council Mtg 2 pm today. [CoCo Mtg 8-23-24](#) [CoCo Mtg agenda 8-23-24](#)

**11. Adjourn** -Robert's Rules: No need to motion or vote. Simply adjourn!

**Next meetings:** *September 27, 2024.*

*October 25, 2024*

*November 22, 2024*

*December 6 or 13th, 2024 - if needed*

**‘A‘ohe hana nui ke alu ‘ia.**

*“No task is too big when done together” ‘Ōlelo No‘eau 142 - Mary Kawena Pukui*