

**Academic Senate Meeting Minutes 2023-2024**

<p><b>Date:</b> Friday, January 26, 2024  <b>Time:</b> 12:00 pm  <b>Location:</b> Zoom</p>	<p><b>Members Present:</b> Alma Cremer, Ashlee Kalauli, Brenda Watanabe, Carrie Butler, Claudia Wilcox-Boucher, Deseree Salvador, Donala Kawaauhau, Drew Kapp (ExCom), E. Kalani Flores, Harold GKW Fujii, Jana Smith (Chair), Jeanne Batallones, Jennifer Sims, Jesna Nissam, Kaleo Quintana, Kapena Landgraf, Kenoalani Dela Cruz (ExCom), Ku’ulei Kanahale, Larissa Leslie, Leanne Urasaki, Lew Nakamura (ExCom), Lissandra Baldan Jenkins (Secretary), Lisa Fukumitsu, Lisa Yamanaka, Luria Namba, Luz Miguel, Meidor Hu, No’el Tagab-Cruz, Orlo Steele, Precious Atendido, Reshela DuPuis (ExCom), Sharon Dansereau, Tamera Loveday, Tanya Dean, Tiffani Amana, Vivian Chin, Wailani Walker</p>
<p><b>Call to Order:</b>  <b>By:</b> Jana Smith  <b>Mins:</b> Lissandra Baldan Jenkins</p>	<p><b>Guests:</b> Christine Quintana</p>
<p><b>Robert’s Rules of Order on Voting</b></p>	<p>In the usual situation, where the rules require either a “majority vote” or a “two-thirds vote,” abstentions have absolutely no effect on the outcome of the vote since what is required is either a majority or two thirds of the votes cast. On the other hand, if the rules explicitly require a majority or two thirds of the members present, or a majority or two thirds of the entire membership, an abstention will have the same effect as a “no” vote. Even in such a case, however, an abstention is not a vote and is not counted as a vote. [RONR (12th ed.) 44:1, 44:3, 44:9(a); see also p. 66 of RONR In Brief.]</p>

<p><b>KE ALA NU’UKIA:</b> <i>No ka ho’opi’i ‘ana i ka ho’ona’auao ‘ia ‘ana a kau i ka puaaneane, na ke Kulanui Kaiaulu ‘o Hawai’i e kaulele ma ka ‘ike e pono ai nā hoa Kauhale i na’auao a mākaukau ho’i. Ma hope mākou o ke ala nu’ukia o nā Kulanui Kaiaulu Hawai’i a pau a na mākou nō e lawelawe i ko Hawai’i nui kuauli.</i></p>	<p><b>MISSION:</b> To promote lifelong learning, Hawai’i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai’i Island community.</p>
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TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p><b>1. Ascertain quorum</b></p>	<p>➤ Meeting called to order by Chair at 12:03 pm. Quorum has been met, including at least 3 members of the Executive Committee.</p>		
<p><b>2. Approval of the Minutes</b></p>	<p>❖ Minutes now included in Consent Agenda.</p>		
<p><b>3. Consent Agenda</b></p>	<p>Minutes Draft have been updated with revisions and approved by the Executive Committee for the Consent Agenda. Please review. <a href="#">AS Min 12.15.23 draft</a></p> <p>1) Robert’s Rule for Minutes:                      For major revisions/changes, request <u>Minutes be removed</u> from Consent Agenda                      to be discussed in Continuing Business; If there are only minor revisions or none, the Minutes are approved.</p> <ul style="list-style-type: none"> <li>● <b>Luria Namba</b> made a motion to approve the consent agenda</li> <li>● It was seconded by <b>Carrie Butler</b></li> </ul> <p>➤ <b>Vote</b> to approve the consent agenda:                      ■ 22 = Yay; 0 = Nay; 1 = Abstain</p>	<p><b>Luria Namba</b> made a motion and <b>Carrie Butler</b> seconded to approve the consent agenda</p>	
<p><b>4. Senate Chair Report</b></p>	<p>a) Welcome &amp; Happy New Year!                      b) Review of Virtual Protocols <a href="#">AS Virtual Protocols</a>                      c) ACCFSC/CCCFSC updates                      -UH SCR201 was approved by BOR <a href="#">SCR201 approval</a></p> <p>❖ <b>Chair:</b> It was approved. This has to do with leaves and TE’s, all kinds of faculty things.</p>		

	<p>-UH President Search Survey - <a href="http://UHPresidentsearch.org">UHPresidentsearch.org</a>. Due - February 15th</p> <ul style="list-style-type: none"><li>❖ <b>Chair:</b> There is a survey and they want to hear from the Faculty what they see as good qualities. I already filled mine out. I think it's important for us to say those things even if we don't think it matters and nobody reads them. It's not true, people actually are reading them nowadays and taking the feedback into account. Please click on it and answer the survey. It's very important that we have a good president at the top of our system to be able to guide us into the future.</li></ul> <p>-AI Strategy Council - Systemwide featuring faculty, staff, and administrators. System asked the Academic Senate Chairs to forward the form to self nominate. They need to be submitted by February 1st.</p> <p><a href="#">AI Council Nomination Form</a></p> <ul style="list-style-type: none"><li>❖ <b>Chair:</b> If you feel like you have the skills set and the time, nominate yourself.</li></ul> <p>d) Christine Quintana - VCSA -Vice Chancellor for Student Affairs</p> <p><b>Christine Quintana:</b> Mahalo to everyone for submitting your Participation Verification. Participation Verification is meant to document students' presence in your class and so they are identified by either attending a class and having direct</p>		
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	<p>interaction with the instructor, submitting assignments, taking exams and completing interactive tutorials. There is a list of things defining participation in the policy</p> <p><b>Tanya Dean:</b> I will identify an assignment. It is my syllabus reflection questions that are significant and show that they are ready to go as my verification assignment. Some students won't complete this assignment in the time period for Participation Verification, but instead they will do an ice-breaker activity. Should we use any assignment that shows they participated or only the one that I designated for that?</p> <p><b>Christine Quintana:</b> I think sometimes students may not do the exact assignment but if you already established that they are engaging and so I think the policy is very clear that the presence includes physically attending a class where there is an opportunity for direct interaction between instructor and student; submitting academic assignment; participating in an interactive tutorial or computer assisted instruction; participating in online discussions about academic matters. I have to go and look at the policy to see if it is only one assignment that you assigned to the students that they need to do or could you use multiple things during that participation verification period.</p> <p><b>Jana Smith:</b> I had to do a reinstatement form which I have never had to do before because the student got confused. I am very clear on my banner what dates students have to come to a verification Zoom on and I am very clear in my syllabus which goes out a week before school starts. I would like to have this process clarified in terms of the expectations.</p>		
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	<p><b>Christine Quintana:</b> I will definitely take that recommendation to figure out how we can support better communication. Whether they participate in the assignment that you dedicated for Participation Verification or not, I think that if your student is interacting with you and submitting other types of academic interaction, I would say that it would be appropriate to use that as Participation Verification.</p> <p><b>Jesna Nissam:</b> The Weekly Engagement Activity in Laulima ended earlier for my classes (on January 5th, instead of January 16th). The students got confused because of that. In addition, it took a week after the class had started for her (the Instructor) and her students to be able to get the Textbook. All those things were confusing and students were scared. The process to take students back is time consuming. It would be good to have a process that is less confusing and that would be helpful for the instructors as well as the students.</p> <p><b>Kenoalani Dela Cruz:</b> There is a weekly list called CPOS for financial aid purposes of which students who are identified by their instructors as not participating. The students do receive notification about that from the system and then they also will get an email from either Grace or myself saying: "Your instructor has indicated you have not participated; You will be dropped by this date. If you feel this is an error, contact your instructor". Student Affairs sent out a text as well to students. We are still getting emails from students right now asking how to contact their instructors. We respond that we are approaching week 4 already, but here is your instructor's email. If they approve your reentering, here is the form, but we</p>		
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	<p>are not encouraging re-entry to the courses.</p> <p><b>Tiffani Amani:</b> With late registration till the 16th, these late added students have a quick turnaround for us to verify their participation.</p> <p><b>Kenoalani Dela Cruz:</b> We will tell the students: you are late first of all. You have missed the first week. You need to email your instructor immediately, please let them know that you just registered and ask them to not to drop you because you just registered. But yes, that is an issue too because if the Participation Verification assignment was due in that first week, we will need more conversation. Plus, not all students who register late meet with a counselor.</p> <p><b>Carrie Butler:</b> I hide the Weekly Engagement tool in Laulima because I have my own assignments for Participation Verification.</p> <p><b>Ashlee Kalauli:</b> I too do this! I think it helps with the added confusion for students.</p> <p><b>Jesna Nissam:</b> I hid the weekly engagement too and there were some students who said they got an email regarding participation validation. What does participation validation mean? I was informed that it is related to the weekly engagement tool. If I hide the weekly engagement tool in Laulima, will students still get an email with the same content?</p> <p><b>Christine Quintana:</b> I am not sure, because I am not in Laulima. I will follow -up on that.</p>		
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	<p><b>Kalani Flores:</b> He pointed out that the process of certifying students for Participation Verification in the Instructor App is simple and easy. He would like to be notified when a student registers for his courses during that registration period.</p> <p><b>Luria Namba:</b> I'm not exactly sure how this happened, but I get an email when students drop or add into my class and I think it's a notification that comes from STAR.</p> <p><b>Carrie Butler:</b> In Lulima you can go to Site Tools--User Audit Log</p> <p><b>Kapena Landgraf:</b> To enable the notifications to students who add or drop your courses, you must go to the "Instructor Support" app for STAR (the same page you use for Participation Verification). Once you enter that screen, click on the cogwheel (gear icon) beside the logout button and toggle "enable email alerts."</p> <p>This is the link: <a href="https://www.star.hawaii.edu:10011/instructorsupport/">https://www.star.hawaii.edu:10011/instructorsupport/</a></p> <p><b>Claudia Wilcox-Boucher</b> asked for an update on Student Government.</p> <p><b>Christine Quintana:</b> Unfortunately, our President did resign, so we are going to be moving forward with an election or to identify somebody to serve in that capacity, but we are also looking at working on elections for the 24-25 school year and so that the new group is learning. They just</p>		
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	<p>forwarded me their budget for the school year and I have approved. I hope that I answered your question and if I haven't answered your question feel free to reach out to me.</p> <p><b>Harold GW Fujii:</b> The process is not a problem for us because we do face-to-face classes, but the timing that we allow the students to register in the class process is problematic, because we are blocked and (are) two weeks into the curriculum and some of our part of term classes is over. It is very difficult for us to make arrangements with the students, if they want to come in, but we will do our best to help them. It is quite a lot of material that the instructor has to recap with the students.</p> <p><b>Claudia Wilcox-Boucher</b> asked about access for funding.</p> <p><b>Christine Quintana:</b> Now that the budget has been approved, we should be good to go. Larissa has worked very hard to update forms. We are good to go now.</p> <p><b>Larissa Leslie:</b> The funding request for Student Government will use the same Kuali form as the Student Activities funding request. Some edits did have to be made though, because we recently had a resignation in Student Government and positions have shifted. So I am working on updating that workflow right now and it should be ready by the end of today.</p> <p><b>Christine Quintana:</b> About Incomplete Grade: Incomplete Grades are given because the student has been participating in the majority of the course and their failure might have been something beyond their control, like</p>		
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	<p>maybe a medical or emergency situation, but it is not necessarily because of carelessness and procrastination. When giving a student an “I/A” or “I/D” grade: I just wanted to make it clear that whatever grade is attached behind the “I” this is the grade that the student is going to receive if they don't do any other work.</p> <p>Giving a person an incomplete “I/D” or “I/F” means that the student didn't successfully complete the class. If the course that they are taking is a prerequisite to another course then, in cases like that, the students are not necessarily meeting the prerequisite for the (future) course.</p> <p>Because there are potential impacts like the one described above and others, for example, financial ones, when issuing an Incomplete, work with an academic advisor to see what other considerations the students need to be aware of.</p> <p><b>Jana Smith:</b> I have an Incomplete going on right now. I used to give Incompletes, but I have yet to see one person complete. So I stopped doing it and I am hoping that the Counseling Center will always recommend to the student that they contact us first, but that they come to you, so they understand all the ramifications. I have a clear outline when I give an Incomplete and they have to agree to that. I give them a deadline because it's not fair for my current students that I am taking time to do this for one student. I found that some of the students expected it. They have heard language somewhere that says that they can just get it. It is not automatic to get an Incomplete and I have never put that out there. I don't know where they are getting that information, unless they are just making it up. Can you maybe shine a light on that piece?</p>		
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	<p><b>Christine Quintana:</b> I always refer to the policy and so the policy itself says that the Incomplete Grade may be given for a course in which the student has failed to complete a small, but important part of the semester's work, if the instructor believes that the failure was caused by conditions beyond the student's control and not by carelessness and procrastination. It is important to know that an Incomplete Grade has other impacts on the student.</p> <p><b>Kenoalani Dela Cruz:</b> "I" grade policy: <a href="http://hawaii.hawaii.edu/sites/default/files/assets/ovcadmin/admin-manual/haw5-303.pdf">http://hawaii.hawaii.edu/sites/default/files/assets/ovcadmin/admin-manual/haw5-303.pdf</a></p> <p><b>Ashlee Kalauli:</b> Is there an "appropriate" amount of course work that the student should have completed to be allowed an Incomplete Grade? For example, if a student has completed less than 60% of the course work, could they still be allowed an incomplete?</p> <p><b>Christine Quintana:</b> I feel like it doesn't really quantify or put a percentage. I think it is left up to interpretation, but I do feel that this policy falls under Academic Affairs; it is 5.303 and so the last time it was reviewed or it was updated was in 2010, so this might be something to take a look at in EPC, if clarification is needed or if it needs to be revised.</p> <p><b>Kenoalani Dela Cruz:</b> <a href="http://hawaii.hawaii.edu/sites/default/files/assets/catalog/docs/academic_calendar.pdf">http://hawaii.hawaii.edu/sites/default/files/assets/catalog/docs/academic_calendar.pdf</a></p>		
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	<p><b>Kenoalani Dela Cruz:</b> If an instructor does agree to give a student an Incomplete Grade, I appreciate it you know in regards to what you are saying Jana, that you established the calendar with the student and schedule, but the policy designates technically when the deadline is. So they could always appeal. Let's say that someone gave an Incomplete for 2023. In the spring 2024 semester calendar, a student would have until March 1st. Let's say in November 2023 something came up, and then you agreed to give the student the Incomplete in November 2023. In this case, they have until March 1st of 2024 to provide all the materials to the instructor by policy. So often times though when I work with instructors and students where we are going from summer to fall, it's even longer time and by policy, they are given until October whatever for fall. If you (the student) are going to be enrolled in the next semester that means you are going to have all those courses with assignments to be doing, while you are trying to do your makeup work. So we definitely encourage them to finish early.</p> <p><b>Jana Smith:</b> It is my understanding that it is up to the instructor to allow an Incomplete to happen.</p> <p><b>Kenoalani Dela Cruz:</b> Yes.</p> <p><b>Janna Smith:</b> I know from experience that they (students) will not have the work completed, if I don't have a very clear timeline.</p> <p><b>Tanya Dean:</b> I was mentored to tell the student here is the timeline and the</p>		
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	<p>deadline by which you need to get the work to me and have it in a written email. We also need time to grade the work and perhaps to get back to them and say you need to revise; this is still not passing. So really does feel like it's something where the instructor needs to have a say in when and how that work is submitted. But I wondered if they (students) do have the right to push it all the way to that academic deadline on the academic calendar.</p> <p><b>Christine Quintana:</b> It is always a discussion between the student and the instructor, but I think we all need to be mindful of the policy and the deadlines, because if the student would like to appeal because maybe the policy wasn't followed, then they are going to appeal. But I think everything starts with a conversation with the student on whether or not you are going to issue the Incomplete or not, and you don't have to give an Incomplete; that is within your purview. But if you do issue an Incomplete then we should make sure that the policy in the deadlines are followed.</p> <p><b>Sharon Dansereau:</b> I think it is a related question: something new that came up for me last semester I have never seen before which was that I had students attending my class, doing presentations and completing work and then unbeknownst to them and to me, they had been withdrawn after the withdrawal date. So, it was like students had missed the withdrawal date. It was four of them in the same class and I was trying to put in their grades for things; it was the last week of classes right before the final exam, they disappeared from Lulima and they didn't know that had happened. Neither did I. I told the student and I said what is going on and they didn't know why they had been withdrawn, so that was just a new</p>		
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	<p>thing. I was wondering, maybe it is not related enough to this.</p> <p><b>Christine Quintana:</b> When having conflicts within the roster, please follow up with the Counseling team or myself. We can see that on the back end if the students withdrew themselves or if they were withdrawn administratively.</p> <p><b>Sharon Dansereau:</b> In this case it wasn't just in Laulima. I did talk to the counselor, but it was just an unusual thing. It wasn't a medical withdrawal or anything like that, because they were still attending their other classes. It was just unusual, I didn't know that this was really something they could still do (withdraw after the deadline) after the official last withdrawal date; they still somehow got withdrawn.</p> <p><b>Christine Quintana:</b> She updated the <a href="#">Student Conduct Website</a> There's a direct link to the policy as well as our procedures and then I also created a department email (hawccsca@hawaii.edu) so if you have any questions, then you would be able to refer those questions to the department email.</p>		
<p><b>5. Vice Chair Report:</b></p>	<p>Chair nomination reminder:</p> <ul style="list-style-type: none"> <li>● <b>Vice Chair:</b> There is a Google Form that has been sent out. We are collecting nominations for next year's Senate Chair. If you are nominating someone, please check with them first. We will need that before the March meeting.</li> <li>● Each department or division has a representative for the Executive Committee and I think it's a two-year term, so whoever that's going</li> </ul>		

	<p>to be leaving the position, (that position) would need to be filled out. So, we will also be collecting that information in the March meeting.</p>		
<p><b>6. Campus Updates</b></p>	<p>1) Pāalamanui -</p> <ul style="list-style-type: none"> <li>→ <b>Luria Namba:</b> The naming ceremony for the Rockne Freitas Way on the Pāalamanui Campus will be on Saturday, February 10th at 9:30 am. Consider joining us on the Pāalamanui Campus.</li>   <li>→ We're starting to see more students on our campus and I've noticed that some students are juggling in person classes and Zoom classes. So, if you have anybody in your class who is on campus prior or after your classes and they need a space, there are a couple of different places that they can take Zoom classes. I will send out some more information about that as well because we really want to accommodate them.</li>   <li>❖ <b>Tanya Dean:</b> We have a Tutor that I'm training in the Learning Center at Pāalamanui. Thanks to the Learning Center staff for supporting this wonderful student, Abby. Please if you're teaching online or by Zoom, we could really use your help promoting her services for those students who are also coming to campus. Watch for my outreach on that. She'll also have some hours on Zoom to accommodate students.</li> </ul> <p>2) Kō –</p>		
<p><b>7. Old Business</b></p>	<p><a href="#">Committee Chair Reports</a></p> <p>a. Curriculum Review Committee (CRC) – Carrie Butler</p> <p><b>Carrie Butler:</b> You are able to start entering curriculum proposals for Fall</p>		

	<p>2025. We will have training in April. But if you want to start before that, send me an email and I will be happy to help.</p> <p>b. Data Analysis Committee (DAC) - Donala Kawa'auhau <a href="#">DAC Report</a></p> <p><b>Donala Kawa'auhau:</b> They are looking for members. If you are interested, send her an email.</p> <p>c. Distance Education Committee (DEC) – Tamera Loveday</p> <p>d. Educational Policy Committee (EPC) – Donna De Silva</p> <p>e. Faculty Policy Committee (FPC) – Vivian Chin <a href="#">FPC Report</a></p> <p><b>Vivian Chin:</b> And we're having a little bit of difficulty because the records of what has been reviewed are not updated. It's just an issue of a challenge of having reports that are not updated.</p> <p>*f. Academic First Year Experience (FYE) - Robyn Kalauli / No'el Tagab-Cruz</p> <p>*g. General Education Committee (GEC) – Kenoalani Dela Cruz <a href="#">GEC Report</a></p> <p><b>Kenoalani Dela Cruz:</b> Mahalo to No'el Tagab-Cruz for her numerous years of service on the committee and she mentored Tiffani Amana who is now the Humanities representative. Mahalo to Caroline as well who</p>		
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	<p>represented English and we want to welcome Deseree Salvador back. She served as Co-Chair many years ago.</p> <p>*h. Hawaiian Asian and Pacific Issues (HAP) – Tagi Qolouvaki / Orlo Steele</p> <p style="text-align: center;"><a href="#">HAP Report</a></p> <p><b>Orlo Steele:</b> Our deadlines for new proposals are February 5th, so everyone who wants to submit a HAP proposal, we will accept them and give them a good review.</p> <p>*i. Academic Sustainability Committee (SUST) – Drew Kapp <a href="#">SUST Senate Report</a></p> <p><b>Drew Kapp:</b> We have an important deadline, which is February 1st, we are accepting new proposals for Sustainability Designation at the instructor level.</p> <p><a href="#">SF designation proposals</a> Instructor-level deadline Feb 1, 2024.</p> <p>* j. Writing Intensive Committee (WI) – Tanya Dean</p> <p>k. University of Hawai'i Professional Assembly (UHPA) &amp; MOU Updates– Leanne Urasaki</p>		
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	<p>I. GE Inquiry Update – Kenoalani Dela Cruz</p> <p><b>Kenoa Dela Cruz:</b> The UHCC GE Inquiry Team members are preparing one of three presentations for the HISSI. Kenoa’s group will present on engaging Gen Z learners in the classroom. Carrie M.’s group will focus on Best Practices for General Education planning. A third group will focus on Chat GPT and General Education.</p> <p>*= Course Designation Committees</p>		
<p><b>8. Continuing Business Items for Further Discussion/Revision/Vote Approval</b></p>	<p>Items for Further Discussion/Revision/Vote Approval</p>		
<p><b>9. New Business</b></p>			
<p><b>10. For the Good of the Order</b></p>	<p>a) Kalani Flores - Update Draft ISER Standard 2A on Teaching and Learning for Kauhale review <a href="#">ISER Timeline</a></p> <p>➤ <b>Kalani Flores:</b> We are in the process of compiling the drafts together and incorporating all different comments from different individuals. Our plan is to put all the drafts together into one document and then we will also be tagging people in this document, if there are specific sections that pertain to specific individuals or programs, instructional or services. We will be asking you to take a quick look at a certain section to ensure the accuracy of what has been written and then when that is all done, we will have a final draft that we will be bringing to the Kauhale</p>		

	<p>for review. Our timeline for that is April, then the approvals from our Government bodies by May and in the Summer, we will go through the document again and make sure all the formatting and other types of revisions needed are done by Summer. Basically all the narratives and the report itself is being planned to be brought forth in April, including to the Academic Senate.</p> <p>b) CIP Policy &amp; Memo: <a href="#">Consultation memo for AP 5.201 1.3.24.pdf</a> <a href="#">AP 5.201 comment form</a>      <b>Due: February 5. 2024</b> <a href="#">CIP Code</a></p> <p>c) Microcredentialing: <a href="#">MicroCredential Policy Sp24</a> <a href="#">MicroCredential Memo Sp24</a> <a href="#">MicroCred Feedback Form</a>      <b>Due: February 5. 2024</b></p> <p>d) Drew Kapp - <a href="#">Lā Honua update</a></p> <p>e) Reshela DuPuis - College Council Ka'ao Ka'ika'i - Task Force looking for volunteers for HawCC Strategic Plan</p> <p><b>Reshela DuPuis:</b> The College Council just approved a new Task Force to complete and finalize the College's Ka'ao Ka'ika'i Strategic Plan AY23-AY29. Mahalo to all those who worked on it last year, especially Tangarō and Ākea. Upon approval by the Council, and the Academic Senate and the Administration, the Ka'ao Ka'ika'i Plan will be publicly posted on our website and will be available for faculty to use in aligning</p>		
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	<p>their program or unit action plans in their annual/comprehensive Reviews next Fall. Time is of the essence, since a completed Plan is essential for our program review and accreditation processes. The plan will be presented to the Senate at the next meeting, with time for review and comments by the Kauhale; it's also going up for review and comment at the next College Council meeting. You'll be able to access the Plan and all related documents from the February Council and Senate agendas. Please keep an eye out.</p> <p>The new Task Force is looking for volunteers to help get this initiative's documents web-ready for publication, and then next year to help mentor and guide programs and units to implement the Plan and develop their action plans in alignment with it. If interested in volunteering, please contact Resh, <a href="mailto:reshelad@hawaii.edu">reshelad@hawaii.edu</a></p> <p>f) UHCC Proposed Strategic Plan <a href="#">UHCC Proposed Strategic Plan 11.23</a>  g) To be proactive, review your UHPA Contract periodically. <a href="#">UHPA Contract 1-24</a></p> <p>Food Distribution on 2/15/24, 3/14/24, 4/18/2024 and 5/16/24 at 12:00 pm in the back of Hale Aloha. Starts at noon - sometimes earlier if the cars get backed up and interfere with traffic.</p>		
<p><b>11. Adjourn</b></p>	<p>Robert's Rules: No need to motion or vote. Simply adjourn!</p> <p><b>Next meetings:</b>  Friday, February 23, 2024; 12-2:00 pm  Friday, March 15, 2024; 12-2:00 pm  Friday, April 26, 2024; 12-2:00 pm</p>	<p><b>Meeting adjourned at 1:47 pm.</b></p>	

	<p><i>Happy New Year and see you in the new Lunar New Year!</i></p> <p><b>'A'ohe hana nui ke alu 'ia.</b></p> <p><i>"No task is too big when done together by all."</i></p> <p><b>'Ōlelo No'eau 142 - Mary Kawena Pukui</b></p>		