

**Academic Senate Meeting Minutes 2022-2023**

<p><b>Date:</b> Friday, May 15, 2023  <b>Time:</b> 2:00 pm  <b>Location:</b> Zoom</p>	<p><b>Members Present:</b> Ākeamakamae Kiyuna, Anne Chung, Carrie Butler, David Tsugawa, Debbie Weeks, Deseree Salvador, Drew Kapp, Glen-Dee Kuwaye, Grace Funai, Jana Smith, Jennifer Sims, Jesna Nissam, Kapena Landgraf, Kenoalani Dela Cruz, Kristine Kotecki, Lissandra Baldan Jenkins, Luria Namba, Meidor Hu, Michelle Phillips, No’el Tagab-Cruz, Precious Atendido, Reshela DuPuis, Robyn Kalauli, Tamera Loveday, Toni Cravens-Howell</p>
<p><b>Call to Order:</b>  <b>By:</b> David Tsugawa  <b>Mins:</b> Lissandra Baldan Jenkins</p>	<p><b>Guests:</b></p>
<p><b>Robert’s Rules of Order on Voting</b></p>	<p>In the usual situation, where the rules require either a “majority vote” or a “two-thirds vote,” abstentions have absolutely no effect on the outcome of the vote since what is required is either a majority or two thirds of the votes cast. On the other hand, if the rules explicitly require a majority or two thirds of the members present, or a majority or two thirds of the entire membership, an abstention will have the same effect as a “no” vote. Even in such a case, however, an abstention is not a vote and is not counted as a vote. [RONR (12th ed.) 44:1, 44:3, 44:9(a); see also p. 66 of RONR In Brief.]</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
<p><b>1. Ascertain quorum</b></p>	<p>➤ Meeting called to order by Chair at 2:10 pm. Quorum has been met, including at least 3 members of the Executive Committee.</p>		
<p><b>2. Approval of the Minutes</b></p>	<p>❖ Minutes from April 28, 2023 Academic Senate Meeting   <a href="#">(ATT. 1)</a></p>		
<p><b>3. Consent Agenda</b></p>	<p>Consent Agenda <a href="#">(ATT. 2)</a></p>		

	<ul style="list-style-type: none"> <li>● <b>Reshela DuPuis</b> made a motion to approve the consent agenda</li> <li>● It was seconded by <b>Kenoalani Dela Cruz</b></li> </ul> <p style="margin-left: 40px;">➤ Vote to approve the consent agenda:</p> <ul style="list-style-type: none"> <li>■ <b>12 = Yay</b>; 0 = Nay; 2 = Abstain</li> </ul>	<p><b>Reshela DuPuis</b> made a motion and <b>Kenoalani Dela Cruz</b> seconded to approve the consent agenda</p>	
<p><b>4. Senate Chair Report</b></p>	<p>1) <a href="#">UHCC Leadership Professional Development</a> funding from VP Teraoka; 2) Dr. Kei-Lin Cerf's <a href="#">Ka'ao Ka'ika'i PPT</a> presentation; 3) Chat GPT in Higher Ed; 4) Bridge Program update; 5) Senate Proposal: Formative Assessment Pilot update</p> <p style="margin-left: 40px;">➔ <b>David Tsugawa</b>: UH probably needs to consider the issue with Chat GPT now rather than later.</p>		
<p><b>5. Vice Chair Report:</b></p>	<p>1) Senate Vice Chair and Secretary Elections</p> <ul style="list-style-type: none"> <li>● <b>Jana Smith</b>: Luria Namba will be our next Vice-Chair! And Lissandra Baldan Jenkins will continue as Secretary.</li> <li>● The Ad Hoc Committee will continue to review the current Charter to incorporate verbage that will clarify processes and procedures.</li> </ul>		
<p><b>6. Old Business</b></p>	<p>a. CRC – (Carrie Butler) ( Included in <a href="#">4/28/23 Report</a> )</p> <p>b. DAC - (Donala Kawa'auhau) ( F23 start )</p> <p>c. DE – (Tamera Loveday) ( <a href="#">ATT. 3.</a> )</p>		

	<p>d. EPC – (Donna De Silva) ( n/a )</p> <p>e. FPC – (Vivian Chin) ( <a href="#">ATT. 4</a> )</p> <p>f. FYE - (Robyn Kalauli / No’el Tagab-Cruz ) ( n/a )</p> <p>g. GEC – (Kenoalani Dela Cruz) ( <a href="#">ATT. 5</a> )</p> <p>h. HAP – (Tagi Qolouvaki / No’el Tagab-Cruz) ( n/a )</p> <p>i. Sus – (Kristine Kotecki) ( <a href="#">ATT. 6</a> )</p> <p>j. WI – (Caroline Naguwa) ( Included in <a href="#">4/28/23 Report</a> )</p> <p>k. UHPA Update – (Elected Leanne Urasaki as BOD)</p> <p>l. GE Redesign Update – (Kenoalani Dela Cruz) ( n/a )</p> <p>m. Pālanui Updates - (vacant)</p> <p>n. Kō Updates - (n/a)</p>		
<b>7. Continuing Business Items for Further Discussion/Revision/Vote Approval</b>	<p>1) <b>[Major revisions to Minutes as needed.]</b></p> <p>2) Security Alerts feedback update</p>		
<b>8. New Business</b>	<p>o. Committee Proposals for Senate Vote - ( None )</p> <p>p. Strategic Planning Council Update (Toni Cravens-Howell)</p> <p>q. Position Reallocations - Open discussion</p>		
<b>9. For the good of the Order</b>	<p>r. <b><u>Have a great summer!</u></b></p>		
<b>10. Adjourn</b>	<p>Adjourn -&gt; Robert’s Rules: No need to motion or vote. Simply adjourn!</p> <p>-Meeting adjourned at 2:41 pm by <b>David Tsugawa</b></p> <p><b>-Next meeting: Fall 2023</b></p>	<b>Meeting adjourned at 2:41 pm.</b>	

**KE ALA NU'UKIA:** *No ka ho'opi'i 'ana i ka ho'ona'auao 'ia 'ana a kau i ka puaaneane, na ke Kulanui Kaiaulu 'o Hawai'i e kaulele ma ka 'ike e pono ai nā hoa Kauhale i na'auao a mākaukau ho'i. Ma hope mākou o ke ala nu'ukia o nā Kulanui Kaiaulu Hawai'i a pau a na mākou nō e lawelawe i ko Hawai'i nui kuauli.*

**MISSION:** To promote lifelong learning, Hawai'i Community College will emphasize the knowledge and experience necessary for Kauhale members to pursue academic achievement and workforce readiness. Aligned with the mission of the UH Community Colleges, we are committed to serving all segments of our Hawai'i Island community.