

**Ad-hoc Distance Education (DE) Committee
Academic Senate Meeting Report - September 12, 2014
Submitted by Leanne Urasaki, Chair**

The committee lost three members since last academic year. The current committee membership includes:

- Leanne Urasaki, Chair
- Jessica Lerma
- Violet Murakami
- Mai Wong
- Brie Day

We have set the **4th Monday** of each month for our DE committee meetings: For the Fall semester, meetings will be held from **12:30-2:00 PM** on:

- September 22
- October 27
- November 24

The committee will continue to meet via **Scopia**, and supported with the use of **Google Docs and Google Drive**.

The committee will be dealing with several issues being carried over from last year, and the committee operates in a “flipped” mode where work is distributed and done between meetings and will be presented and discussed at the monthly meetings.

If anyone is interested in serving on this committee to fill the three open seats (open to all Senators with an interest in Distance Education), please email Leanne Urasaki (lurasaki@hawaii.edu) by September 17. The first meeting will be held on September 22nd.