

COLLEGE COUNCIL MINUTES - Sept, 10, 2021. Final Approved

<p>College Council Meeting Minutes Sept 10, 2021 12:00p.m. - 2:00p.m. Location: Zoom</p> <p>College Council AGENDA 2021-09-10</p>	<p>Chair: Reshela DuPuis Vice Chair: Christine Quintana</p> <p>Representatives: Laurel Gregory, Sandy Kama, Ākea Kiyuna, Alan Ku, Larissa Leslie, Daniel Loo, Thatcher Moats, Esther Nathanson, Michelle Phillips, Beth Sanders, David Tsugawa, Jeff Yamauchi.</p> <p>Ex-Officio Members: Rachel Solemsaas, Ken Kaleiwahea, Melanie Wilson, Jessica Yamamoto, Kalei Haleamau-Kam, Kei-Lin Cerf, Taupouri Tangaro</p> <p>Guests: Channel Babagay, Lissandra Baldan Jenkins, Jeanne Batallones, Monica Burnett, Vivian Chin, Anne Chung, Sandra Claveria, Toni Cravens-Howell, Karen Crowell, Kate De Soto, Tanya Dean, Susie DeSa Dill, Harold Fujii, Jeff Fujii, Lisa Fukumitsu, Grace Funai, Mari Giel, Pearl Haalilio, Eri Hall, Sheldon Higa, Ian Hirakawa (Shortridge), Jacqueline Honda, Robyn Kalauli, Donala Kawaauhau, Tennille Kephart, Kristine Kotecki, Kesha Kubo, Nancy Kunishige, Glenn-Dee Kuwaye, Kanoe Lambert, Kapena Landgraf, Calla Luera, Donna Madrid, Callie Martin, Carrie Mospens, Tiffany Naea, Luria Namba, Kawehi Nguyen, Cheryl Pavel, Kaleopono Quintana, Kulia Salavea, Jason Santos, Stephen Schulte, Kim Stevens-Suguitan, Neva Supe-Roque, Nadine Uina, Sara Vogel, Wailani Walker, Debbie Weeks, Claudia Wilcox-Boucher, Jessica Yeung.</p>
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Topic	Discussion	Action/Person Responsible	Target Date
1. Call to Order: 12:04 pm By: Reshela DuPuis	<ul style="list-style-type: none"> ● Meeting will not be recorded ● Keep video and mic off unless speaking 		

Minutes: Laurel Gregory	<ul style="list-style-type: none"> • Use chat whenever possible 		
2. Ascertain quorum	<ul style="list-style-type: none"> • Chair ascertained quorum 	Reshela DuPuis	
3. Approval of Minutes <ul style="list-style-type: none"> • College Council Meeting Minutes Aug 27, 2021. DRAFT 	Discussion: None Motion to Approve: <ul style="list-style-type: none"> ○ Motion: David Tsugawa ○ Second: Estee Nathanson 	0 Nay 0 Abstentions Motion carried unanimously	
4. Chair's Update <ul style="list-style-type: none"> a) College Council website b) Form for Proposed Agenda Items 	<ul style="list-style-type: none"> a. Thanks to Daniel Fernandez and Christine Quintana for updating the website, including the membership roster and notetaker schedule. b. Proposed Agenda Items form: please submit 2 weeks ahead of the next meeting. Items can be added anonymously if approved by Council officers. 		
5. Reports <ul style="list-style-type: none"> A. Chancellor's Update Rachel Solemsaas 	Chancellor Solemsaas provided a link. For details see Chancellor's Update Sept 10, 2021 Sept 10 Topics: <ol style="list-style-type: none"> 1. Summary of Integrated Planning Listening Tour, April 16, 2021 Memo. See link in Chancellor's update for discussion and recommendations for these themes that emerged: the budget process; the purpose and streamlining of committees; centralized management of organizational processes and information and 		

	<p>up-to-the-minute, accurate data for decision making; and rebuilding a sense of community.</p> <p>2. Explanation of ClimbHi Portal initiative (building stronger relationships between the educational and business community)</p> <p>3. HawCC Chartered Student Organization Constitutional Convention to be conceded Fall 2021</p>	<p>ClimbHi Portal : set up in process. Training is planned and an announcement will be forthcoming to the Kauhale.</p> <p>Seeking volunteers for the CSO convention - contact Barbara Arthurs, Raynette Haleamau Kam, Kei-Lin, or Larissa Leslie.</p> <p>Agenda item for next meeting - update on</p>	
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		progress from CSO leaders	
B. VCSA Update Dorinna Cortez	VCSA was not able to attend and the report was deferred until the next meeting.		
C. VCAS Update Ken Kaleiwahea	<p>Staffing Planning 2022-23</p> <p>Admin-Services-CoCo-Update-2021-09-10. REVISED</p> <p>note: the document originally provided to the Council by VCAS Ken Kaleiwahea during this discussion has been deleted by the owner; the revised document linked above was provided by Ken after the Council meeting.</p> <p>Ken shared a link to a Staff Planning Proposal that the admin has been working on. The plan includes how to deal with the 32 positions currently vacant. The plan explains the options of how vacant positions can be dealt with. He shared information about how positions might be swapped with another college in the UHCC system in a position pool if desired. For instance a college can offer a vacant faculty position and seek an APT position instead if that fits the college's strategic needs, or vice versa. These exchanges would be brokered at the UHCC level, and get final approval from President Lassner. This is a long process, as recent approval for 2 nursing faculty positions has demonstrated. Currently, within the college, only "like" positions can be reallocated. For instance, an empty faculty position can only be reallocated to another faculty</p>	<p>Adjustments to the proposal for clarity are needed - Ken</p> <p>Further discussion amongst the Kauhale is needed. Rachel asked for people to discuss it with their dept. chairs, deans first.</p> <p>Updates - a Wala'au session is scheduled for Friday October 1, 2021.</p> <p>A revised proposal was emailed to the Kauhale on Sept. 10, 2021</p>	

	<p>position, even though there may be a need to create a new APT position.</p> <p>Discussion followed. The chart was deemed confusing and Ken will make some adjustments for clarity. Going forward, Ken encouraged people to work with their department chairs, deans and interim VCAC Melanie Wilson to help justify and advocate for the best allocation of these vacant positions. Although requests for new positions will also be submitted to the Spring 2022 legislative session, there is no expectation that these requests will be approved.</p>		
D. VCAA Update Melanie Wilson	No formal update, but gave reminders of a few course related deadlines coming up.		
E. Committee Updates a. Committee on Committees (CoC) - Melanie Wilson & Michelle Phillips	<p>Comment from the Chair: Since there is not enough time to have all committees give an update at every meeting, committees are going to be scheduled to give an update at the beginning of the academic year and a final report at the end of Spring term. Each committee also will be asked to provide an interim update once a semester.</p> <p>a. Committee on Committees update - they have not yet met this semester but will be meeting soon to review the application form and the committee's charter and policy.</p>		

<p>5. Old Business</p> <p>A. Staffing Planning 2022-23 - Ken Kaleiwahea</p>	<p>See above - Link provided and main discussion during the VCAS update</p>		
<p>B. Strategic Plan 2022-2028 - Rachel Solemsaas</p>	<p>No updates this month. Administration is waiting for UH System and UHCC System to provide their Strategic Plans before the College begins drafting ours.</p>		
<p>6. New Business</p>	<p>None</p>		
<p>7. For the Good of the Order</p>	<p>Interim VCAA Melanie Wilson reported that the Dean of Liberal Arts position is open for applications again. Please contact her if you're interested.</p> <p>The new catalog is at the printers and will be made available Thursday Sept. 16, 2021.</p> <p>Let us not forget, September 11, 2001.</p>		
<p>8. Adjournment at 1:29 pm</p>	<p>Motion to Approve:</p> <ul style="list-style-type: none"> ○ Motion: David Tsugawa ○ Second: Estee Nathanson 	<p>0 Nay 0 Abstentions Motion carried unanimously</p>	