

College Council Meeting Minutes

<p>Date: December 13, 2019</p>	<p>Ex-Officio Members: Rachel Solemsaas, Melanie Wilson, Joni Onishi, Kei-Lin Cerf, Ken Kaleiwahea,                  Members Present: Mona Bolosan, Reshela DuPuis, Jeff Fujii, Sam Giordanego, Laurel Gregory, Larissa Leslie, Trina Nahm-Mijo, Kaleo Pilago, Christine Quintana (en by proxy), Taupori Tangaro, Claudia Wilcox Boucher,</p>
<p>1. Call to Order: 2:06 pm                  By: Sam Giordanego                  Minutes: Laurel Gregory</p>	<p>Guests: Lissandra Baldan-Jenkins, Lorianne Fukui-Stoos, Navenn Siriah, Mary Washington</p>

Topic	Discussion	Action / Person Responsible	Target Date
<p>2. Ascertain Quorum</p>	<p>Quorum established (9)</p>		
<p>3. Chancellor's Update</p>	<p>Several items were covered:</p> <ul style="list-style-type: none"> <li>• Erika Lacro will be recommended for approval as University of Hawai'i Vice President for Community Colleges (VPCC) at the January 2020 BOR meeting.</li> <li>• On the agenda for next Council of Chancellors meeting will be a proposal regarding disenrollment for non-payment, which will go into effect fall 2020. This will mean some changes, including a 4-5 payment schedule. A copy of the proposal can be obtained from the chancellor. A no show policy is also under discussion, since class participation verification is a Title IV requirement for financial aid qualification.</li> <li>• There was a discussion about options for improving shared governance for the college and the QFE role in integrated planning. Some points of discussion – diversity and inclusiveness, a sense of being heard while honoring people's time and energy.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Arrangements are being made for a WAHI PANA trip to the Ko Education Center (formerly NHERC) as part of the All College meeting on January 6. Those who cannot attend this event will be offered another opportunity to visit later in January or February.</li> </ul>		
4. VCAS Update	<p>Items covered:</p> <ol style="list-style-type: none"> <li>1. Status of the Reorganization efforts. The latest chart is dated July 1, 2019. Refer to the UHCC system website for current UHCC Organization Charts. The discussion included questions about the process a position goes through when it is changed or eliminated. A vacant position can be changed or modified, depending on the necessity for union consultation. Filled positions require union consultation. Chancellor Solemsass outlined the different levels of approval when reallocating a position: <ul style="list-style-type: none"> <li>Reallocation of a vacant position: <ul style="list-style-type: none"> <li>• Internal administration</li> <li>• Unit Feedback</li> <li>• Example -Palamanui shifted a vacant administrative position to a facilities position.</li> <li>• No union approval needed</li> </ul> </li> <li>Vs. a reorg position: <ul style="list-style-type: none"> <li>• Internal process</li> <li>• System approval, which requires Union approval</li> </ul> </li> </ul> </li> <li>2. Re Org chart will be posted as a shared Doc. Preview will be sent to CoCo w/o edit (view only).</li> <li>3. Facilities - The VCAS also updated the College Council on various repair, renovation, and construction projects, including the status of the shrink-wrapped portables in the back lot and the reason for the delay of the new security building. The Council was told that the status of the Hale Aloha roof is still in litigation and won't be resolved soon. When it is, Hale Aloha must be vacated to fix the roof</li> </ol>		

5. Approval of Minutes –November 8, 2019	Motion to approve the minutes from Nov 8 (Reshala DuPuis and Larissa Leslie) Suggested edit: “Previous year, CoCo prepared a summary report of the CERC reviews” should read CERC (not CoCo) a prepared summary report	Motioned carried with suggested edit	
--	--	--------------------------------------	--

6. Old Business	<p>a. Student Code of Conduct Approval – Att. 3 Motion to supercede old HawCC code with UH system Student Code of Conduct. (Reshala DuPuis and Trina Nahm-Mijo)</p> <p>b. Sexual Harassment Policy HawCC 1.301 Repeal – Att. 4 Motion to repeal since this is covered by a UH system policy. (Larissa Leslie and Trina Nahm-Mijo)</p> <p>c. Amendment to College Council Charter – Att. 5 Motion to accept (Reshala DuPuis and Taupori Tangaro). Definition of “power user” to be added to the document.</p> <p>d. The College Council continued its discussion on how to make the budget more financially stable without sacrificing student success. Many good ideas were offered:</p> <ul style="list-style-type: none"> <li>• Offering a robust night/weekend school, or early morning school (classes starting at 6am).</li> <li>• Reduce tuition funded positions that cost 65% more in benefits</li> <li>• Put resources into areas that will increase tuition dollars</li> <li>• Degree completion as a revenue stream, ask potential returning students what would work for them.</li> <li>• Non credit class pathways into credit programs</li> <li>• Performance based funding – viewed as needing a revamped process, new VCCC will work on this, but also we cannot rely on this funding to address budget issues</li> </ul> <p>Chair Sam suggested that the budget become a regular council agenda item for ongoing updates and discussions.</p>	<p>Motion carried</p> <p>Motion carried</p> <p>Motion carried with one abstention</p>	
-----------------	--	---	--

7. New Business	<p>a. Committee on Committee Update – VCAA Joni Onishi New committee proposals are sent to Joni. Discussion about what is the best process for proposing and approving new committees through the CoCo. Communication issue, committees are supposed to do an end of year report but this does not happen routinely. The current link to the college committee list is incomplete Another issue is the lack of institutional knowledge transfer when committees constantly change membership.</p> <p>b. Schedule of Policy Review – Att. 6 Provided attachment fyi. No discussion.</p> <p>c. QFE – Can the three different committees meet to make sure all are going the same direction? Committees will be scheduled to meet for status update in the new year.</p> <p>d. Communication: How do we make college information flow better from all the different committees and work groups to the rest of the Kauhale? Partly discussed, leave on Agenda for next meeting. –</p>		
8. Announcements	<p>a. Joni Onishi – Idea for Fall 2020 class – First year experience consisting of 2 co-requisite classes in the liberal arts. Joni is seeking ideas of which classes to try, and faculty volunteers to teach them.</p> <p>b. Jeff Fujii – Thanks to all of the volunteers who participated in the college’s entries in the November 30 Waimea Twilight Christmas Parade and the December 7 Downtown Hilo Christmas Light Parade. The college was awarded 1<sup>st</sup> place in the small float category in the Downtown Hilo Christmas Light Parade.</p>		
9. For the good of the order	<p>a. Next College Council meeting January 17, 2020 2:00-4:00 pm – Meeting Adjourned 4:04 pm</p>		