

College Council Meeting Minutes

Date: October 11, 2019 Time: 12:00 - 2:00 Location: Manono 388-102; Pāalamanui Elama 183; NHERC	Ex-Officio Members Present: Rachel Solemsaas, Joni Onishi, Dorinna Cortez Members Present: Chip Michels, Larissa Leslie, Tennille Kephart, Christine Quintana, Laurel Gregory, Claudia Wilcox-Boucher, Kuulei Kanahale, Mona Bolosan, Jeff Fujii.
Call to Order: 12:08 pm By: Chair Sam Giordanengo Mins: Tennille Kephart	Guests: Olivia Boucher - Student Manoa Campus; Carrie Mospens

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Quorum established (7)		
2. Call to order	Meeting called to order at 12:08 pm		
3. Approval of minutes – September 13, 2019	Motion to approve the September 13, 2019 minutes. (Chip Michels/Christine Quintana) Motion carried unanimously by voice vote.	Motion Carried	
4. Old Business a. Amendments to College Council Charter Appendix A -att. 2	Regarding Proposal to expand member representation for each department instead of rotating DCs (from September 13, 2019 meeting). Motion to defer to November meeting - Vice Chancellor Joni Onishi to report (Claudia/Christine). Motion carried unanimously by voice vote. Christine mentioned concern on quorum and how this change will affect it (adding four more members, will increase quorum which we are already having an issue to meet) . All are invited to attend college council meetings, and receive the meeting minutes via email. Claudia questioned if this is the right forum for shared governance. Chancellor	Tabled to November	

	<p>explains college council represents shared governance. Commitment to shared governance is key in order to be an accredited college. Sam to start/continue meeting “wrap ups”. Chancellor questions if we should reconfigure college council, shared governance, or institutional decision making, to make it meaningful and have more participation. Claudia moved a motion / Christine 2nd</p> <p>The chair and co chair of college council to research what other college councils (or what they call themselves) are doing on their campus and report back to Chancellor and other shared governance constituencies.</p>	Motion Carried.	
5. Chancellor’s Update	<p>Pamatasan 2019 - October 18, 2019 Host students/faculty/staff of Filipino Heritage Expecting 220 participants (150 High school & college students)</p> <p>Barry Taniguchi’s Funeral, thank you for those that contributed to the word art that will be shared to the Taniguchi family</p> <p>Edvance - HCC Drone Program: Robotics/Aviation - Lew & Orlo - 1 credit to add drone operations to students. Youth program - build/operate a drone. Also reaching out to potential employers in the community (Helco/county) who may see their current employees could benefit from this program.</p> <p>Waipahu Community for adult education & County - adult basic skills in education. Reading/writing/Math/ preparing for GED, financial literacy and building life skills.</p>		
6. New Business a. VCSA Student Code of Conduct Update	<p>Effective October 15, 2019 Hawaii Community College Policy: Haw 7.101 Student Conduct Code is superseded by UH Executive Policy 7.208 System wide Student Conduct Code. Hawaii Community College’s Student Conduct code Administrative Procedures are posted on HCC website.</p>		

<p>b. Proposed Revision HAW 1.301 Sexual Assault Policies and Procedures-Att. 3</p>	<p>VC Dorinna handed out a chart on significant changes. (see attached) VCSA sent out Memo to Sam. Sam to add to next meeting agenda.</p> <p>Haw 1.301 Sexual Assault Policies and procedures: Via Sam, Per Kate De Soto - Refer to Title IX Officer. Per Chancellor, Lisa Atkinson (Title IX Officer) reviewed and made changes for review/consideration. Carrie - concerned with language and inconsistencies. Share with constituents, forward questions/comments/feedback to Lisa Atkinson. Will add to agenda.</p>		
<p>7. For the good of the order</p> <p>a. Meeting Wrap up</p> <p>b. Next College Council meeting</p>	<p>For the good of the order - Chip shared he will be taking a group of students to Cape Canaveral, Florida to attend the Artemis 2024 Nasa Program.</p> <p>a. Meeting wrap up</p> <p>b. Next meeting - November 8, 2019 @ 12:00p - 2:00p</p>		
<p>8. Adjourn</p>	<p>Motion to adjourn (Chip Michels/Dorinna Cortez) Motion carried unanimously by voice vote.</p> <p>Meeting adjourned at 1:12pm.</p>	<p>Motion Carried</p>	