College Council Meeting Minutes

Date: January 11,2019	Members Present: Dorinna Cortez, Donna De Silva, Jeff Fujii, Laurel Gregory, Ken Kaleiwahea,
Time: 2:00 – 4:00pm	Tennille Kephart, Thatcher Moats, Carrie Mospens, Joni Onishi, Deseree Salvador (proxy for
Location: Manono 388-101;	Kristine Kotecki) Rachel Solemsaas, Neva Supe-Roque, Claudia Wilcox-Boucher, Melanie Dorado
Pālamanui Koali 101	Wilson
Call to Order: 2:12pm	Guests:
By: Chair Mospens	
Mins: Donna De Silva	

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Quorum established (8)		
2. Call to order	Meeting called to order at 2:12pm		
3. Approval of minutes – December 7, 2018 – att. 1	Motion to approve the December 7, 2018 minutes. (Supe-Roque/Salvador) Motion carried unanimously by voice vote.	Motion Carried	
4. Old Business a. <u>CERC</u> recommendations to Chancellor Solemsaas – att. 2	Upon discussion, the Council determined that a memo to the Chancellor was not necessary to convey CERC recommendations. According to the Council Charter "the Council will respond with a summary detailing any pertinent information or suggestions that arise from discussion on the Council floor." Therefore, the Council minutes shall serve as such summary. Review of the memo from CERC did not solicit any further comments from the Council other than noting support for college-wide recommendations such as college-wide career and job development, increased access to technology literacy, and coordinated outreach efforts.		

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5. New Business a. Formation of Integrated Planning Task Force i. Assessment ii. Planning iii. Resource Allocation	In accordance with our QFE Action item 1, the Council will be instrumental in the formation of an Integrated Planning Research Task Force. The purpose of the task force is to identify best practices to improve our College decision making process. The task force will target three key areas: assessment, planning, and resource allocation. This will be a four year commitment due to the breadth and scale of the charge which is to establish long term planning; establish yearly planning priorities for the College; establish and maintain charges and membership for Council standing committees; and align College planning and resource allocation. As such the Council would set institutional priorities, budget or resource principles, and priority criteria; and review CERC and resource requests. The Admin Team would rank requests. The intended outcome of the Integrated Research Task Force is to identify a model (plan and process) that is operationally feasible, data driven, and reflective of all voices. The next step is to solicit nominations. The Assessment Coordinator, Dean of Liberal Arts and Public Services, Vice Chancellor of Academic Affairs, Vice Chancellor of Student Affairs, and Vice Chancellor of Administrative Services will all be instrumental in providing insight relative to their expertise. Please consider which roles your constituency can contribute to.		
b. Review membership of College Climate Survey Task Force	Review membership of College Climate Survey Task Force Current members of this task force include: Sam Giordanengo, Mari Giel, Deseree Salvador, Tangaro Taopouri, Trina Nahm-Mijo, and Carrie Mospens. In addition, IR supervisor Mary Washington and Chancellor Solemsaas will be joining the group. A request has been made to also have student representation. Anyone with interest in participating or		

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	who has a student recommendation may contact the Council Chair.		
6. For the good of the order a. Meeting Wrap up	Chair will send a "Meeting Wrap Up" on what to report to constituents.		
b. Next College Council meeting	The next Council meeting will take place on February 8, 2019 from 12:00 – 2:00pm MC 388-101 & Pālamanui Koali 101.		
	Motion to adjourn. (Wilcox-Boucher/Kephart) Meeting adjourned at 3:27pm.	Motion Carried	