



UNIVERSITY of HAWAII<sup>®</sup>  
**HAWAII**  
COMMUNITY COLLEGE

## College Council Wrap Up for October 12, 2018

Please share the following items with your constituents. Contact Carrie Mospens ([mospens@hawaii.edu](mailto:mospens@hawaii.edu)) with any questions or concerns.

1. In January, the Chancellor submitted a restructure proposal to UHCC Vice President Morton.

[Jan. 13, 2018 \(original restructure proposal\)](#)

(Procedures for restructure proposals can be found in [UH Policy 3.101](#))

Since that time, major changes have occurred which have contributed to additional suggestions for the restructure proposal. Those changes have been incorporated into the September 9, 2018 revised restructure proposal and are specifically listed below.

[September 9, 2018 \(revised restructure proposal\)](#)

[Revised Charts](#)

### Chancellor's Office

- Change of title to Community Liaison and Recruitment to Communications Office. Our web designer, Daniel Fernandez will join this unit and will report directly to me.
- EDvance will move to academic affairs, under Career and Technical Education. EDvance Director will report directly to the Dean of CTE.

### Academic Affairs

- As stated above, the proposal expands the unit of the Career Technical Education (CTE) to include the Office of Edvance. CTE is charged with the responsibility for overseeing the career and technical education degree and certificate programs focused on workforce development. The Office of Edvance administers all non-traditional programs, including apprenticeship programs and non-credit instructional programs and activities related to workforce development. By moving Edvance under the leadership of the Dean for CTE, the College can ensure better alignment of all workforce programs, credit and non credit and allow for seamless career pathways for our students.

This model is similar to the Leeward CC. Under this model, we are considering to appoint Director of EDvance, Jessica Yamamoto as Interim Dean of CTE for at least a year to provide us with budgetary savings. The intent is to hold an E/M position vacant and backfill with an faculty position to support EDvance operations.

- Liberal Arts and Public Services division will be retitled to Liberal Arts and Sciences and Social Sciences will be retitled to Social Science and Public Services. The new title reflects the type of program offerings of the division and the unit.
- Fire Science to Allied Health. The College proposes to transition the Fire Science program from Social Science within the Liberal Arts and Sciences division to the Nursing/Allied Health department which falls under the Career Technical Education. The latter provides student centered health career programs for the Island. Since the Fire Science Program prepares individuals with the academic knowledge for entry employment in the Fire Service field and emergency services, it provides a better alignment of instructional support. The move would include a transfer of the full time instructional faculty position.

#### Pāalamanui and University Center, Hawai'i Island

- University Center at West Hawai'i to Hawai'i Island. In support of the College's commitment to serve Island Wide, the UC at West Hawai'i will be expanded to support Hawai'i Island. Program offerings at the Center from partner institutions will be made available at other parts of the College (East and other educational resource centers or sites). The Center's distance education platform provides the capacity to offer in other parts of the Island career pathways in baccalaureate and graduate programs beyond what UH Hilo offers. The Director of Pāalamanui and Hawai'i Island University Center position will be updated. In addition the program coordinator for the University Center will also be updated.

#### Administrative Services

- The proposed transfer of Technology services from Academic Support to Administrative Services will now include the media support from Pāalamanui. Media Specialist, PBA, will report to the IT Manager under the new Technology Services organizational segment.
- The operations and maintenance support for Pāalamanui will move under Administrative Services unit. The Administrative Officer, PBB, will be redescribed to a new Auxiliary & Facilities Services Officer, PBB, to provide facilities management and operational support at Pāalamanui. This position will supervise the two Building and Grounds Custodian II positions.

All other proposed changes as outlined in the memo to John in January remain the same.

- In addition, at our October 12, 2018 meeting, the Chancellor shared VCAA Onishi's suggestion to move the Faculty Student Success position from Institutional Services to the Learning Center, leaving the Faculty Learning Center position vacant and available for possible reallocation.

The *kauhale* also shared feedback for consideration. Most notably, there are concerns related to the proposed changes for EDvance. As a result, the Chancellor will be meeting directly with EDvance to discuss concerns further.

An update of the restructure proposal and continued discussion of *kauhale* feedback will take place at our November 2, 2018 Council meeting.

2. VCAS Kaleiwahea shared a budget update. Please see the [memo](#) for more information.

3. Both the Assessment Committee (AC) and the CERC have provided summary memos to the Council. The AC memo summarizes program and unit assessment reports for academic years 2014, 2015, and 2016. The CERC memo summarizes all submitted program and unit reviews (2017 annual & 2015-2017 comprehensive). Please take a look at these reports. They will give you an understanding of how these committee findings inform our decision making processes.

4. Note that our next College Council meeting is scheduled for November 2, 2018 from 2:00p – 4:00p.