

College Council Meeting Minutes

<p>Date: October 12, 2018 Time: 12-2 pm Location: Manono 388-101/Panini 127</p>	<p>Members Present: Dorinna Cortez, Donna DeSilva, Reshela DuPuis, Jeff Fujii , Laurel Gregory, Ken Kaleiwahea ,Tennille Kephart , Kristine Kotecki, Larissa Leslie, Chip Michels, Carrie Mospens, Caroline Naguwa, Joni Onishi, Rachel Solemsaas, Neva Supe-Roque, Taupouri Tangaro, Callie Villanueva, Claudia Wilcox-Boucher, Melanie Dorado Wilson, Jessica Yamamoto</p>
<p>Call to Order: 12:05 pm By: Carrie Mospens Mins: Callie Villanueva (proxy for Thatcher Moats)</p>	<p>Guests: Tia Carreira, Toni Cravens, Dana DeSoto, Sam Giordanengo, Tiana Hirota, Colby Koreyasu, Estee Nathenson</p>

TOPIC	DISCUSSION	ACTION / PERSON RESPONSIBLE	TARGET DATE
1. Ascertain quorum	Quorum established (11)		
2. Call to order	Meeting called to order at 12:05 pm		
3. Approval of minutes - Sept. 14, 2018 - att. 1	Motion to approve the September 14, 2018 minutes. Giordanengo/Michels Motion carried unanimously by voice vote.	Motion Carried	
4. Approval of amended College Hour calendar - att. 2	Suggested amendments received for consideration: 1) Change title to "Schedule for College Meeting Planning" 2) Add Kauhale days (August 31, 2018 & November 30, 2018) 3) Delete planning notes Council Chair Mospens will request a vote to approve via email.	Council Chair	October 17, 2018
5. Old Business a. Charter Revisions - att.3	Noted that copy edits for the Council Charter have been completed and suggested revisions have been provided in red.		

<p>b. Discussion of Restructure proposal- att. 4</p>	<p>Question asked about the constituency of the Kauhale representative...should the title of this member be Hawai'i Papa O Ke Ao to represent the System initiative? Would this make the representative ex officio by virtue of the representative's position with the College?</p> <p>All changes will be voted on at the next Council meeting.</p> <p>Chancellor Solemsaas responded to comments and questions received from the Kauhale about the restructure proposal.</p> <ul style="list-style-type: none"> - Clarified that the Budget proposal and Restructure proposal are different, noting that the proposal to have the EDvance Director become the Interim Dean of CTE is a budget discussion rather than a restructure discussion. (Concerns remain as to how the Executive Management position will be backfilled.) - Explained that the justification for moving EDvance under CTE is to streamline work-force related activities and add legitimacy to non-credit offerings. - Stated that an additional proposal has been brought forth by VCAA Onishi to move the Faculty Student Success position from Institutional Services to the Learning Center, whereby the Faculty Learning Center position would remain vacant. - Clarified that there are two different versions of the Restructure proposal. <ul style="list-style-type: none"> (1) Jan. 13, 2018 (original restructure proposal) (2) September 9, 2018 (revised restructure proposal) (3) Revised Charts - Stated that additional time will be provided for feedback from the Kauhale regarding the September 9, 2018 revised restructure proposal and the 		
--	--	--	--

<p>c. Campus Climate Survey Task Force Update</p>	<p>recent TLC proposal.</p> <p>(4) Interim Vice Chancellor Kaleiwahea and Chancellor Solemsaas will collaborate to update the revised proposal.</p> <p>(5) Procedures for restructure proposals can be found in UH Policy 3.101</p> <p>The Campus Climate Survey task force met on October 4, 2018 and will be requesting assistance from the new Institutional Research (IR) person to ensure accurate interpretation of the survey results.</p> <p>Vice Chancellor Onishi noted that the process for determining the next steps based on the Camps Climate survey results was effective and is a process that should continue.</p>		
<p>6. New Business</p> <p>a. 2018 Faculty Worklife Survey Results -att. 5</p> <p>b. Academic Senate Bullying Survey Summary - att. 6</p> <p>c. Budget Update</p>	<p>-This survey went out to all 10 campuses of the UH System and indicates that Hawai'i CC has the lowest level of work life satisfaction.</p> <p>-This survey indicates that bullying continues to be a problem at Hawai'i CC.</p> <p>-Academic Senate Chair Wilcox-Boucher suggests that the results of all three recent campus surveys (College Council Climate Survey, Faculty Worklife Survey, Academic Senate Bullying Survey) be reviewed for commonalities so that concerns can be addressed in a united effort rather than in isolation.</p> <p>-The Council Chair and the Academic Senate Chair will proceed by combining efforts.</p> <p>-Ken shared handouts of budge memo to College Council and provided an</p>	<p>Council Chair & Academic Senate Chair</p>	<p>October 19, 2018</p>

<p>d. Kauhale Day Assessment Activity Report - att. 7</p> <p>e. Assessment Committee Executive Summary AY 2014/2015/2016 - att.8</p> <p>f. Charter amendments</p>	<p>overview about balancing the budget.</p> <p>Institutional Assessment Coordinator DuPuis reported on the Kauhale Day Assessment Activity. She noted that assessment awareness is increasing and is a good use of time. The report will be posted on the assessment website for the Kauhale to view.</p> <p>Institutional Assessment Coordinator DuPuis reported the Assessment Committee Executive Summary AY 2014/2015/2016 on behalf of Assessment Committee.</p> <p>In addition to the copy edits that have been completed for the Council Charter, there are several revisions to consider. These revisions are in red ink on the draft charter.</p>	<p>Institutional Assessment Coordinator</p>	<p>ASAP</p>
<p>For the good of the order</p>	<ol style="list-style-type: none"> 1) The 2018 CERC Summary Memo to College Council is being provided in advance of our next meeting to allow time for review. 2) The accreditation meeting for College Council is scheduled for October 16, 2018 at 2:30pm in Bamboo Hale. Please make an effort to attend. 3) The Council Chair will provide a Meeting Wrap up detailing what representatives should be sure to report to constituents. 4) Our next College Council meeting is scheduled for November 2, 2018 from 2:00 - 4:00 pm. 	<p>Council Chair</p>	<p>October 19, 2018</p>
	<p>Meeting adjourned at 2:03 (Naguwa/DeSilva)</p>		

--	--	--	--