

College Council

2012

Faculty/Staff and ASU-HawCC

Survey Results

Feb. 24, 2012

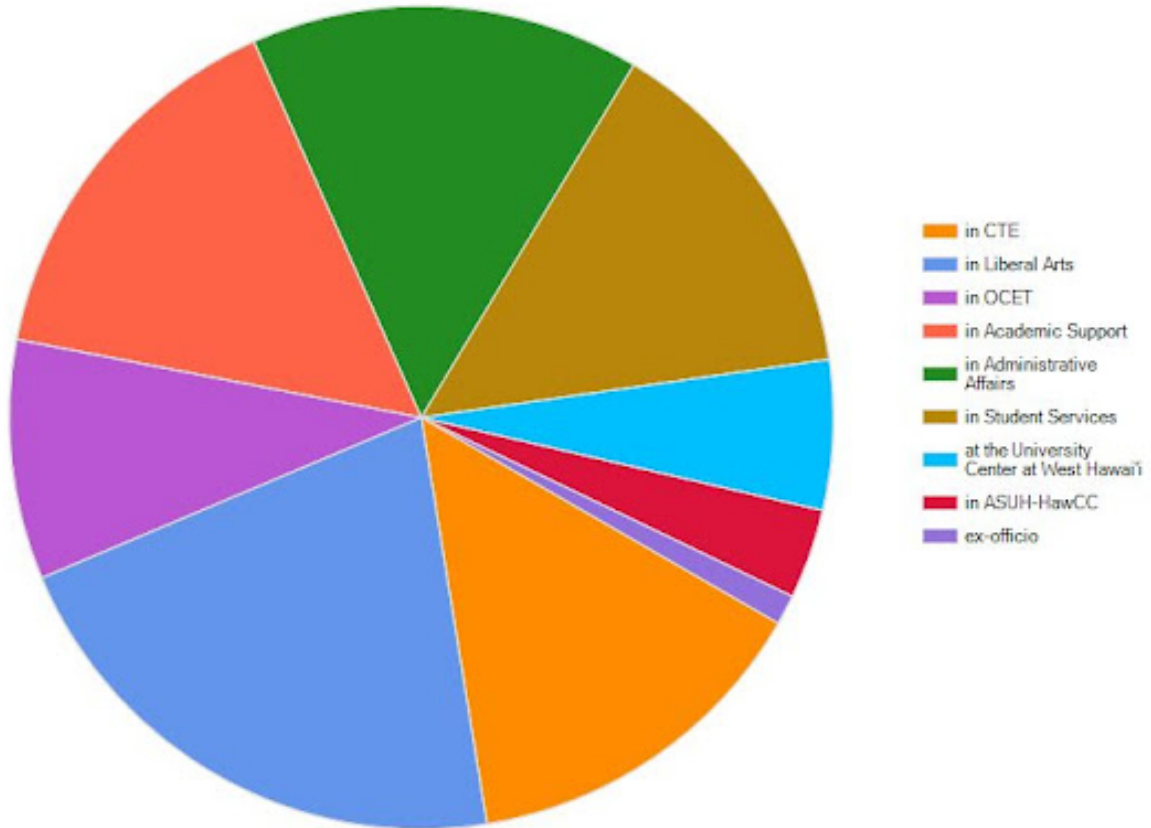
# 2012 College Council Survey

## 1. I am (check one only):

		Response Percent	Response Count
in CTE		14.1%	12
<b>in Liberal Arts</b>		<b>21.2%</b>	<b>18</b>
in OCET		9.4%	8
in Academic Support		15.3%	13
in Administrative Affairs		15.3%	13
in Student Services		14.1%	12
at the University Center at West Hawai'i		5.9%	5
in ASUH-HawCC		3.5%	3
ex-officio		1.2%	1

Other (please specify): 5  
**answered question 85**  
**skipped question 0**

I am (check one only):



Q1. I am (check one only):

- 1 an administrator but not Admin Affairs position
- 2 I am not in CTE. It would not allow me to select other. I am in Nursing & Allied Health
- 3 AFSA-HawCC
- 4 AFSA-HawCC
- 5 I did not answer this or the following question correctly because the information could be used to identify the respondent and there was no way to complete the survey without answering them.

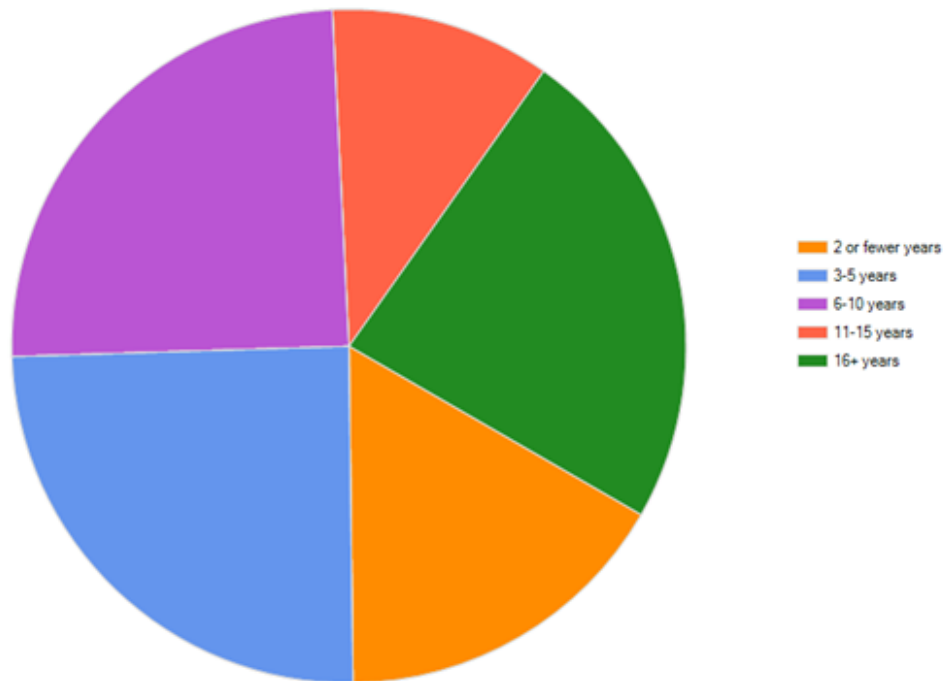
## 2. I have worked for HawCC or for student government (ASUH-HawCC) for:

	Response Percent	Response Count
2 or fewer years	16.5%	14
3-5 years	24.7%	21
6-10 years	24.7%	21
11-15 years	10.6%	9
16+ years	23.5%	20




answered question 85

skipped question 0

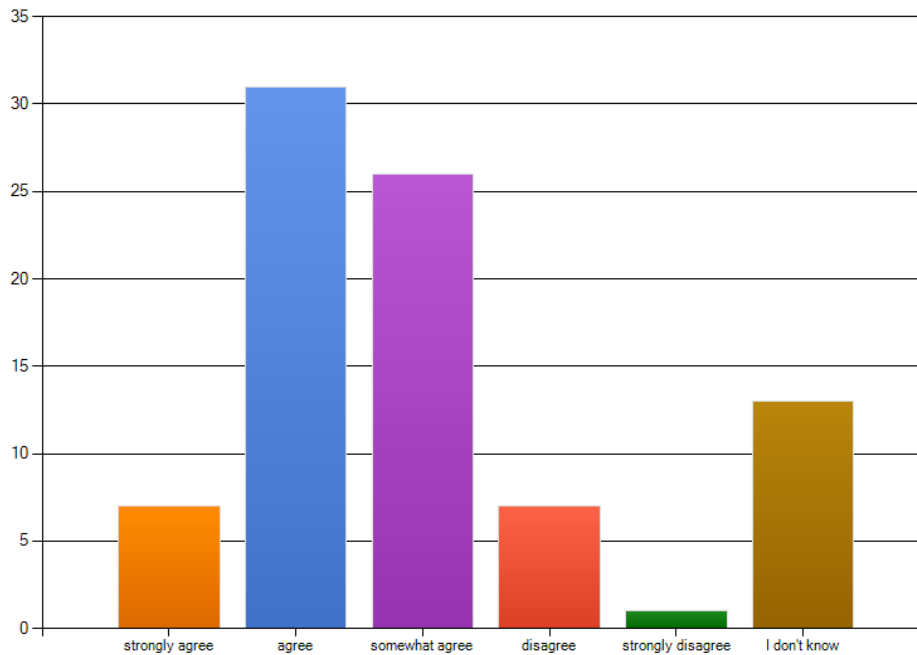
I have worked for HawCC or for student government (ASUH-HawCC) for:



### 3. There is timely communication regarding College Council business.

		Response Percent	Response Count
strongly agree		8.2%	7
<b>agree</b>		<b>36.5%</b>	<b>31</b>
somewhat agree		30.6%	26
disagree		8.2%	7
strongly disagree		1.2%	1
I don't know		15.3%	13
Comments:			6
<b>answered question</b>			<b>85</b>
<b>skipped question</b>			<b>0</b>




There is timely communication regarding College Council business.



**3. There is timely communication regarding College Council business.**

- 1 It might be useful (even though we get so many work-related e-mails already) to send out a collegewide e-mail before College Council meetings to remind HawCC community that College Council meetings are open meetings (except for Executive Sessions) - provide the time, location, and agenda in e-mail reminders of meetings; also remind HawCC community that there is a form for getting things on the agenda (e-mail link to form).
- 2 When the Council makes decisions, it takes too long to notify the larger campus community of these decisions. Many time the decision is spread by word of mouth. It may be good to develop a system of timely campus wide email notification. As it stands now, it takes 2 months for official minutes to be posted.
- 3 It might be helpful to be able to post the meeting agenda priors to the meetings. It would allow non-members to see what will be discussed in case a non- member would want to attend as a guest.
- 4 I have heard very little about this groups activities
- 5 i feel its always way after the fact.
- 6 I am new to this process and have not participated in the College Council.

**4. As defined by the College Council's Charter, the Council serves as the Chancellor's college- wide forum to facilitate dialog and advises the Chancellor on issues that affect the entire college. The Council successfully serves this purpose.**

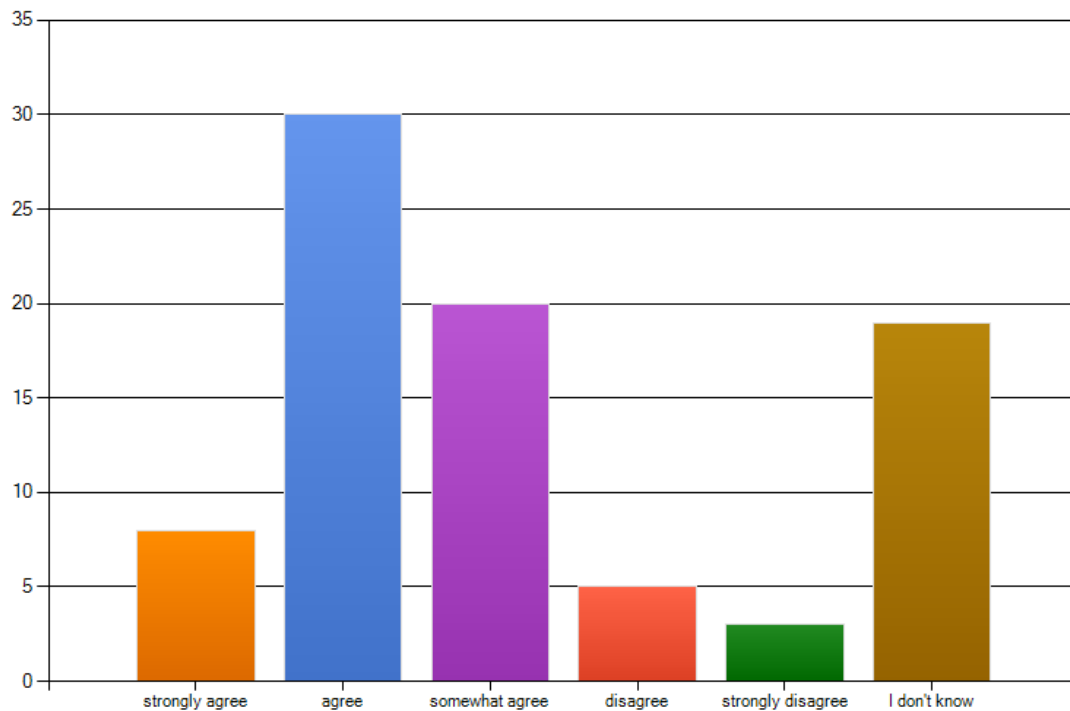
		Response Percent	Response Count
strongly agree		9.4%	8
<b>agree</b>		<b>35.3%</b>	<b>30</b>
somewhat agree		23.5%	20
disagree		5.9%	5
strongly disagree		3.5%	3
I don't know		22.4%	19

Comments: 3

answered question 85

skipped question 0

**As defined by the College Council's Charter, the Council serves as the Chancellor's college-wide forum to facilitate dialog and advises the Chancellor on issues that affect the entire college. The Council successfully serves this purpose.**



**4. As defined by the College Council's Charter, the Council serves as the Chancellor's college-wide forum to facilitate dialog and advises the Chancellor on issues that affect the entire college. The Council successfully serves this purpose.**

- 1 Minutes are very "update" oriented and do not appear to reflect much discussion of issues.
- 2 Many council matters are not discussed college-wide before a council recommendation is forwarded to the Chancellor.
- 3 Never served this purpose before

## 5. As defined by the College Council's Charter, the Council addresses the following:

	strongly agree	agree	somewhat agree	disagree	strongly disagree	I don't know	Response Count
Budget	6.0% (5)	26.2% (22)	16.7% (14)	9.5% (8)	3.6% (3)	<b>38.1% (32)</b>	84
Strategic Planning	12.9% (11)	<b>38.8% (33)</b>	17.6% (15)	4.7% (4)	1.2% (1)	24.7% (21)	85
Facilities Planning	3.5% (3)	31.8% (27)	12.9% (11)	10.6% (9)	3.5% (3)	<b>37.6% (32)</b>	85
Health & Safety & Emergency Planning	3.6% (3)	31.0% (26)	17.9% (15)	7.1% (6)	3.6% (3)	<b>36.9% (31)</b>	84
Community Relations	2.4% (2)	31.0% (26)	21.4% (18)	7.1% (6)	2.4% (2)	<b>35.7% (30)</b>	84
Accreditation	11.9% (10)	<b>41.7% (35)</b>	16.7% (14)	2.4% (2)	2.4% (2)	25.0% (21)	84
Mission, Vision Statement & Institutional Learning Outcomes (ILOs)	18.8% (16)	<b>37.6% (32)</b>	16.5% (14)	2.4% (2)	1.2% (1)	23.5% (20)	85
College Hour	12.9% (11)	22.4% (19)	18.8% (16)	3.5% (3)	0.0% (0)	<b>42.4% (36)</b>	85
Schedule Coordinator of College Committees	8.2% (7)	22.4% (19)	15.3% (13)	7.1% (6)	0.0% (0)	<b>47.1% (40)</b>	85

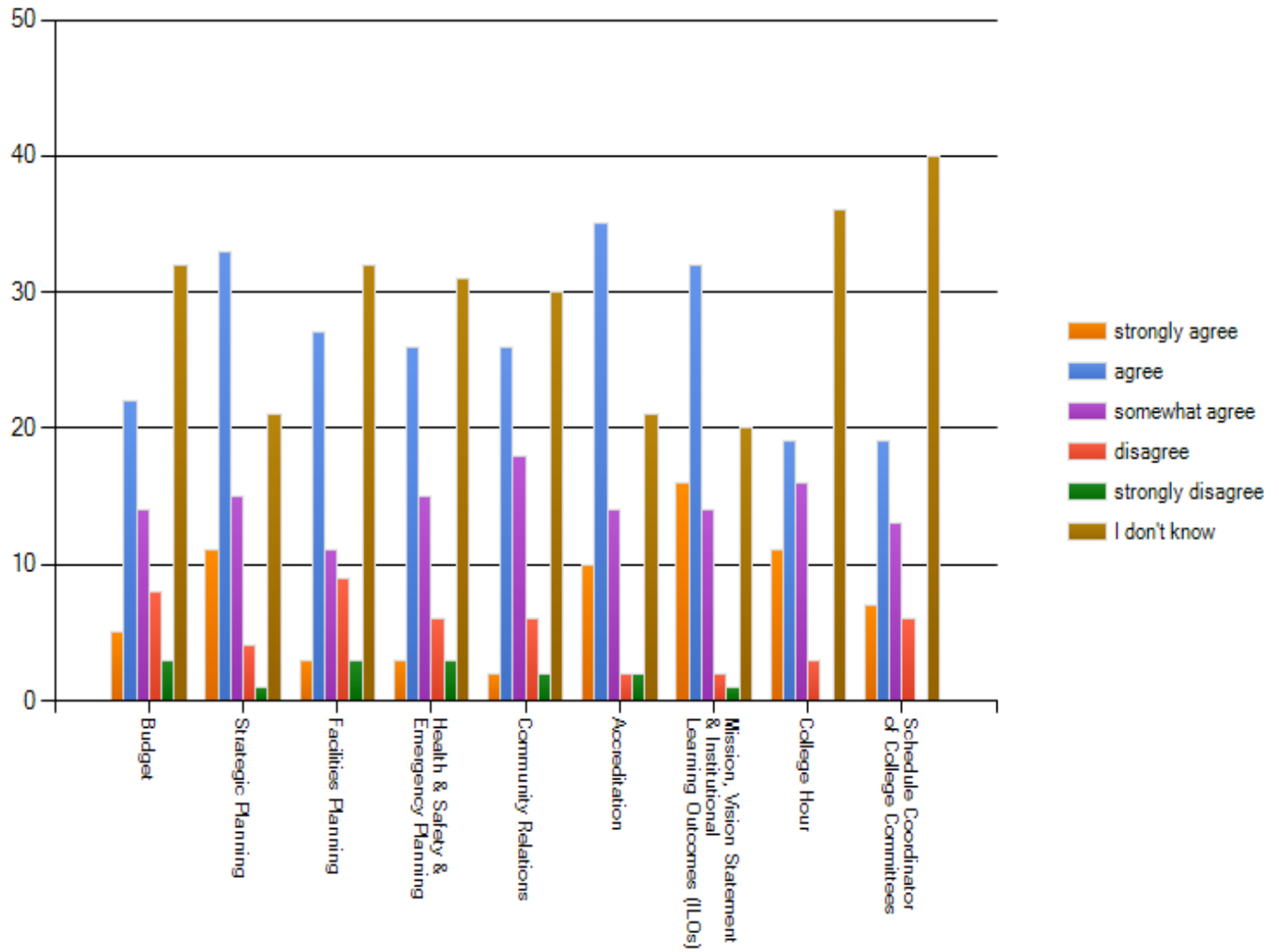
Comments: 5

answered question 85

skipped question 0



**As defined by the College Council's Charter, the Council addresses the following:**



**5. As defined by the College Council's Charter, the Council addresses the following:**

- 1 Meeting minutes are not organized by these topics, so difficult to assess. Budget does not appear to be discussed in minutes for current academic year.
- 2 i only know these things b/c I served on the council
- 3 Although since I don't attend meetings I only assume these things are addressed. I don't have regular contact with what the CC is doing.
- 4 does not address UHCWH issues-very Hilo centric
- 5 not sure of the specifics

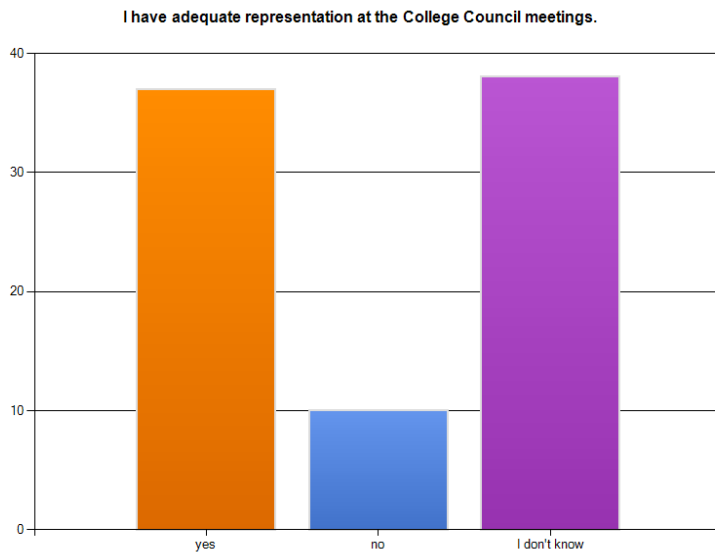
## 6. I have adequate representation at the College Council meetings.

		Response Percent	Response Count
yes		43.5%	37
no		11.8%	10
<b>I don't know</b>		<b>44.7%</b>	<b>38</b>

Comments: 5

answered question 85

skipped question 0



## 6. I have adequate representation at the College Council meetings.

- 1 Is there any representation by civil service / clerical staff? Is Article IV Section I (Representation) actually practiced? How is input from the constituent groups solicited by their representatives on the College Council about agenda items?
- 2 even when i served on the council, i wasn't sure my voice was heard sometimes
- 3 Maybe representatives who are not able to attend a council meeting should ask someone to attend in their place.
- 4 IT Programming Support to departments is non existant. Steve and his dept does an excellent job maintaining college's IT infracture. But when it comes to day to day use of software/technology that can assist in making our jobs easier. Individuals have very limited options
- 5 I don't feel represented-- it is a small clique of friends who do not reflect my thoughts

## 7. Strengths of the College Council are:

answered question 33

skipped question 52

### 7. Strengths of the College Council are:

- 1 Understanding what's happening on the campus and directions that College is moving towards
- 2 Council membership is broad-based and is representative of the College community. Administration is committed to involving affected constituencies in decisions as much as possible.
- 3 Department/Division/ex-officio updates
- 4 Good representation and the minutes are distributed via e-mail and posted regularly on the website.
- 5 I am new and just learning what the college council is about.
- 6 Broad representation and attendance at the meetings.
- 7 Every department/division/unit appears to be represented.
- 8 representation
- 9 few
- 10 that they are here to help our school and our students
- 11 It is a vehicle for college staff representing many parts of college life to collaborate, resolve issues and promote activities not covered by other groups.
- 12 N/A
- 13 It gives the rest of the College an opportunity to find out where administration is coming from and to voice our concerns and suggestions about the direction of the College.
- 14 This is a good vehicle to share input and also to receive information on what is happening at the college.
- 15 ?
- 16 Good forum to share college-related information for dispersal to departments.
- 17 good representation from other units minutes are consistently distributed to everyone
- 18 I never hear anything about them.
- 19 In facilitating communication between the various levels of the campus ohana from students to admin.
- 20 It does provide Noreen a means of getting feedback. The CC also oversees the Strategic Plan and annual updates via the CC under Dorinna's term were very useful to gauge institutional effectiveness in meeting the Strategic Plan goals.

- 21 Its a good idea to have a council to oversee college activities but it should be given some authority otherwise its redundant. All the decisions can be made by faculty-senate and student government.
- 22 Excellent tool for planning, operations, budget, reporting, coordinating, etc.
- 23 there is adequate time devoted to meetings
- 24 its a strong council with people who can be change agents.
- 25 Valid purpose and intent
- 26 recommendations to Chancellor
- 27 It has representation from all areas of the campus.
- 28 Discussion of college wide concerns and recommendations of actions.
- 29 All departments have representation. The minutes are posted in a timely way on the blog.
- 30 Staff, faculty, community representatives and students working together to make our college better.
- 31 Members from all area of the college.
- 32 do not know
- 33 variety of membership

**8. Weaknesses of the College Council are:**

**answered question            32**  
**skipped question            53**

**8. Weaknesses of the College Council are:**

- 1 Not enough exposure, communication. I believe the main means of communication is via sending minutes to faculty. A brief summary could be included in the actual e-mail message, so that people could know what the CC was up to without having to open the minutes. Such a summary could also be posted on an ongoing basis on the Web site.
- 2 Representatives must be committed to participating in the process.
- 3 Updates are by Department/Division/ex-officio members, not by topic, theme, issue, project - makes it difficult to thread topics from meeting to meeting when reading the minutes; consider organizing agenda items by topic (such as those polled above) instead. Also, the college's overall budget is not discussed in the minutes; the budgeting process is not transparent; how budgeting decisions are made and or revised is not transparent in the meeting minutes.

- 4 Other than the website, communication is dependent on the effectiveness/ineffectiveness of the representative on the council.
- 5 I've never been to a meeting, but based on the posted minutes, it seems like a lot of the meeting time is spent with various reporting. I cant tell from the meeting minutes if there is a lot of disucssion about items reported. If there is not much discussion generated, maybe the meeting time could be better spent discussing issues with the reports being presented in print? For example, the reports could be submitted to the chair via email, which could be attached to the agenda and read prior to the meeting. That way, maybe only a few minutes could be spent to clarify or ask questions about items in the reports?
- 6 I feel estranged from this governing body....it's difficult to keep abreast of the discussion and outcomes.
- 7 representation
- 8 many
- 9 I don't understand what the council is for since all admin is also on there. Can't they share the information down?
- 10 They do not report back to our unit on a regular basis
- 11 Presents felt by students. They font even know who or what they are
- 12 none
- 13 Continuity of members, especially when a representative's term is up, filling key positions can take time.
- 14 ?
- 15 They need to have a presence on every campus and should be providing updates and topics that are current issues!
- 16 web sites are sometimes difficult to navigate and the website should be changed to HawCC.hawaii.edu or Hawcc.edu
- 17 I think this survey will help. One of the weaknesses is that some faculty & staff don't know what the CC is or what its purpose is. Like I said, this survey should help. What might also help is to have the Chancellor, at the beginning of the academic year, introduce via email to faculty/staff listserv, who the CC chair and reps are. Then, once during the semester, perhaps the chair can send out a reminder about taking issues via the rep to the CC or visiting the CC web page, etc. I think it's mostly building awareness that needs to happen.
- 18 Not enough representation from instruction.
- 19 Not very visible and the communication of its activities and decisions can be enhanced. Not sure what the decision-making authority is for this body. How does it relate to the decisions of the faculty-senate, for example. Some functions, like the Committee on Committees, can become a gate-keeper.
- 20 Doing a great job...Not a weakness, but to watch out for few minor issues. 1. Representatives may bull-dose their personal agendas/issues vs representing the department as a whole. 2. Representatives may overlook pressing issues that do not concern them personally.
- 21 don't know that information is shared within our dept.
- 22 really assessing if they are making decisions on the campus as a collective whole vs the councils own bias.
- 23 Impact on planning (see item 5)...not sure if or where College Council fits into new Integrated Planning Process.
- 24 Recommending Body

- 25 What effects the College Council has are unclear, especially since it is only an advisory group. For instance, what monetary decisions has it made?
- 26 Lack of publicity of results.
- 27 Communication. More updates to the blog, maybe summarizing Council activities and goals for the month/ semester. The phone number on the blog is dated.  
Little things like this make it less likely that people will trust the information posted. Does anyone know about the blog?
- 28 People like me who has not attended a meeting - I apologize and will get more involved
- 29 Activities are not very visible. Is there a college council website with all the old minutes (if nothing else)? --- I just looked it up and found the blog. I was not aware of the blog site. If it is updated regularly it should be sent out as an announcement like Kauhale.
- 30 i know our rep's name but have never been approached by him/her. Maybe they should introduce themselves face-to-face to make us feel more connected and involved??
- 31 do not know
- 32 poorly distributed results of mtgs, mtg minutes not timely nor descriptive enough.