

DRAFT Minutes, College Council meeting, 2017-Sept-08

In attendance: DL Salvador, C. Mospens, S. Giordanengo, L Leslie, M Giel (guest), R DuPuis, D De Silva, C Naguwa (guest), T Nahm-Mijo, K Kaleiwahea, PAL: T Dean (guest), M Fletcher, R Solemsaas

1. Meeting called to order by chair at 12:04 p.m.

2. Chair informed committee of sign in sheet

3. Minutes: No quorum in April and May for approval or March's minutes. Resh moves to approve, Sam seconds. Minutes approved by majority.

4. College Council membership: Committee is still looking to fill three vacancies on the College Council, Academic Support, Administrative Affairs, and University of Hawaii Center West Hawaii. Chancellor Solemsaas suggested Laurel to represent West Hawaii. She also suggested that the Secretaries might be good candidates.

Senate Chair will send out an email inviting faculty at West Hawaii asking for volunteers and at next meeting College Council could vote on adding that position.

Senate Chair recommends only Class C lecturers should be considered. (?)

5. Assessment Committee updates:

Assessment Committee Chair presented the Committee's proposal for re-organization of its charge and tasks.

The committee sees the value of proceeding with this change.

LibArt DC moves to approve, Senate Chair second. All approve, motion granted.

6. Unfinished Business:

A) College Hour Schedule:

Committee votes and motion passes.

B) College Climate Survey:

Chair (and task force member) introduced survey findings. A group is needed to continue to issue these surveys. Committee would need to look and see how we can get into issues deeper.

LA DC committee should run survey again to see the comparison. At the time the survey was given the situation wasn't the greatest. We should up results and send to everyone. Admin should look into these results and respond to some of those issues.

General discussion: the CoCo Campus Climate Survey Task Force will be re-organized with members: Tangarō Taupouri, Mari Giel, Trina Nahm-Mijo, Deseree Salvador (and Carrie Mospens).

7. New Business

a. QFE & Integrated Planning

Caroline Naguwa, Co-Chair, Accreditation Core Team:

Discussed the potential items for the “Quality Focus Essay” (QFE) report to the ACCJC, based on the findings of the accreditation self-study by all the Standards teams. The first draft of the self-study report (ISER) is done based on the Standard teams’ analyses; the draft ISER is being reviewed by the accreditation core team.

Analysis from all Standards teams found patterns that strongly suggest certain areas of improvement: policy, procedures and practices, planning processes, and the quality of evaluation, particularly with assessment and program/unit review, are highest on the list. The core team has combined these results into three broad categories that need improvement: planning, evaluation (focus on assessment & review), & resource allocations. This has led to a proposal for an integrated planning process for the campus (on-going) that addresses these three areas. This integrated planning process is anticipated to form the basis for the College’s improvement projects over next several years that will be proposed/outlined in the QFE.

b. CoCo’s role in shared governance, resource allocation, policies & planning (R. Solemsaas)

Chancellor Solemsaas:

This accreditation process and findings all align with the renewed focus on the College’s Mission and success of our students. We must focus on closing the opportunity and achievement gaps. It’s clear that we need to strengthen integrated planning and resources allocation, informed by evaluation (assessment/review). At the end of the day, it’s all about supporting student success.

Admin team has looked at the gaps in our processes and Chancellor is recommending that the Kauhale use the survey tool from Achieving the Dream (ATD), called the ICAT survey of institutional effectiveness. This is a free tool for us because UHCC system is a member of ATD.

Chancellor is asking CoCo to reexamine our governing function, by taking time to use a comprehensive tool like the ICAT and see where our gaps are, and then go forward with issues of strengthening governance.

Chancellor: I hope to launch ICAT survey this fall, then get compiled report back from ATD, and then develop action items ready to roll-out to campus during spring Convocation in January 2018; and then go forward with implementing action items by end of spring 2018.

Action: Task group will review both surveys and recommend how to integrate and/or see if we can add questions to the ICAT.

Chancellor will send the ICAT information to CoCo and will report back on the Sept 27th meeting on the leadership council's discussion about the tool.

c. Voting for CoCo Vice-Chair (Carrie Mospens)

No longer have quorum. Chair will send out an email for vote.

8. Good of the Order

None

Meeting adjourned 2:02 p.m.