

Proposed Item to be Considered by the College Council

I request that the following item be considered for the Council's Agenda for the _____ (date) meeting. The topic relates to (please check the appropriate box) and is described below.

Submit this form to the Council's Chairperson at least 2 weeks before the Council meeting indicated above. The Council Chair, in consultation with the Chancellor, will determine if the topic belongs with the College Council. If so, they will determine the meeting date at which it will be discussed. The Council Chair will notify the requestor of the determination and if appropriate, the meeting date.

Submitted by: _____ Date: _____

Phone: _____ e-mail: _____@hawaii.edu

Regarding (from the College Council Charter, ART. II, Sect. 2):

- budget
- strategic planning
- facilities planning
- health and safety and emergency planning
- community relations
- accreditation
- Vision Statement, the Mission and Imperatives
- the College Hour
- coordination of committees
- other (not exclusively governed by another body)

Brief description of report or item:

Once completed, print & submit this form to the College Council Chairperson.