

30Jul13

University of Hawaii Community College Instructional Program Review Committee (UHCC IPRC) 2012

The following are responses from the UHCC IPRC regarding our suggestions for improvements to the existing program and unit process as delivered by the System Office.

Representatives from HawCC for the 2012 UHCC IPRC was:

Chancellor Noreen Yamane

Construction Tech Dept. Chair/ Carpentry Faculty Joel Tanabe

Instructional Program Review Process Question

4. Lingering issues with formatting within the tool

Response: aware of "minor" formatting issues. Will continue addressing these issues for the next ARPD. Nothing specific

6. EMSI data

Response: EMSI will continue to be the official source of data for this review. Data provided by EMSI is drawn from SOC/CIP codes programs identified. UHCC uses Economic Modeling Specialists Inc (EMSI) for new and replacement occupations. 2013 was the first year that SOC codes were standardized to align with Classification of Instructional Program (CIP) codes which accounted for new and replacement occupation number fluctuations from prior years. CTE Deans are reviewing changes in CIP codes.

Unit Review Process Question

1. Academic Support Services – Louise Pagotto previously distributed notes/comments from the subgroup meeting. Request for separate templates (Library, Tutoring, Testing, and Technology) with a single Executive Summary by the VCAA. Request to show numerator, denominator, and rate (calculated by the template) and to allow two-place decimals. Testing would like separate lines for each question from their survey. Louise Pagotto will send the survey to APAPA. For CCSSE responses, the templates will include space for mean scores as well as frequency/satisfaction. Short discussion by colleges on defining and measuring tutoring which led to recommendation that subgroup expand their glossary before 2013 release.

6. Cheryl Chappell-Long stated that the scope of work required for the proposed changes, additions, and edits to the 2013 ARPD will be reviewed in context with other on-going project and initiatives. No resolution as to how data is collected for West HI.