

2011 Unit Review Process Improvement Questionnaire

Instructions:

This short questionnaire was developed specifically to improve our annual unit review process here at Hawaii Community College. The results of the questionnaire will be evaluated in order to make incremental improvements in our process from year to year, to better serve the needs of our non-instructional units, and ultimately enhance the quality of education we provide our students.

Thank you for taking the time to participate in this important work!

1. For those units that used the generic templates this year (either comprehensive or annual), did the templates suit your needs?
2. What would you like to add to or remove from the generic templates that would help you to better write your unit review?
3. All program review presentation material, templates, and documentation are made available to you through the Assessment website. Do you find this method of delivery useful? If not, what could be done differently to better suit your needs?
4. Do you find the annual program review training presentation and materials helpful? If not, what could be done differently to better suit your needs?
5. This year we provided three separate presentations (two for instruction and one for units) and 3 separate training sessions to better fit your individual needs. Was this helpful and should we continue this practice?

6. Do you feel that appropriate resources are allocated to conduct a unit review of meaningful quality? If not, what resources do you need? Please be specific.

7. In general terms, what can be done to improve the existing program review process?

8. Is there anything else that you would like to add that you feel would create a more inclusive and positive environment to create your unit review?