INSTITUTIONAL PROGRAM REVIEW COMMITTEE MEETING
SUMMARY - MARCH 11, 2010

Hawai`i Community College placed several items onto the IPRC meeting agenda. The following is a brief summary of the items discussed.

1. **HawCC inquired about the possibility of aligning Perkins data with degrees/certificates awarded in the same year. Perkins data is currently one year behind.**

   The Perkins data distributed is the most current data available. Degrees and certificates awarded could be aligned with the Perkins data, however, this data would then be one year old.

2. **Requested for the Academic year to be Fall, Spring, and Summer. It is currently**
   Summer, Fall, and Spring.

   The reason data is pulled from the Summer, Fall, and Spring schedule is to align the data with the fiscal year. (July 1- June 30)

   The only summer data included is from programs where the summer components are required. The programs with required summer components are identified by the colleges.

3. **The methodology used to determine the number of majors in a program often includes pre-major students who are not officially in the program as yet, so this may impact health calls where the number of majors is utilized.**

   Pre-majors can be established if there is an entry requirement for the program. Course pre-requisites are not considered program entry requirements.

4. **Three years of data is requested.**

   This is being built. Two years of data will be delivered this year and three next year. After that time three years of data will always be delivered and utilized for review.

5. **The "Census Freeze" event is used to capture data and sometimes summer and part of term courses are not captured.**

   The "Census Freeze" event is used to capture all data by the University. It would be difficult to have exceptions to this policy. Only required summer components are included in the data anyway. Some part-of-term classes may not be captured. The registration date for those part-of-term classes could be set to coincide with the "Census Freeze" event.