

UNIVERSITY OF HAWAI'I COMMUNITY COLLEGES
ANNUAL INSTRUCTIONAL PROGRAM REVIEW
PROCEDURES, COMPONENTS, AND MEASURES

CERTIFICATE OF COMPLETION IN SUBSTANCE ABUSE COUNSELING

Introduction:

Established in 2004, the Certificate of Completion in Substance Abuse Counseling (CCSUBS) Program is situated within the General Education Division of HawCC and is one of three Public Service programs of the Social Sciences Department. The CCSUBS program offers a 21-credit Certificate of Completion in Substance Abuse Counseling and is approved by the State of Hawaii Department of Health-Alcohol and Drug Abuse Division (ADAD) in meeting its 270-hour addiction studies education requirement towards State substance abuse counselor certification (CSAC).

The CCSUBS program provides an addictions-focused curriculum to student majors interested in a career in substance abuse counseling and to in-service substance abuse, human services and criminal justice professionals seeking to develop and/or upgrade their skills. Substance abuse counseling courses are taught face-to-face at the Hilo and West Hawaii campuses and via distance education (video conferencing and online) to the University of Hawaii Centers at West Hawaii, Honoka'a and Kauai Community College.

In Fall 2007, HawCC entered into a Memorandum of Agree with Kauai Community College to offer its CCSUBS program to provide workforce education and training in an effort to increase the number of State of Hawai'i Certified Substance Abuse Counselors on Kauai.

Program Mission

The CCSUBS program is consistent with the mission of University of Hawaii Community College System and HawCC's mission and imperatives by being responsive to the Hawaii Island community and the State of Hawaii by providing quality educational and training opportunities for it students through face-to-face and distance learning instruction and fieldwork experiences to meet workforce demand and needs of substance abuse treatment agencies and related human service organizations that provide services for chemically dependent individuals and their families. The program promotes cultural competency, personal responsibility and community service among all of its students through its curriculum and co-curricular activities to build and foster healthy communities.

Program Student Learning Outcomes:

- Satisfy the addiction studies educational requirement for ADAD certification.
- Identify and articulate medical, social and psychological aspects of addiction
- Apply the Twelve Core Functions of the Alcohol and Drug Abuse Counselor.
- Perform basic individual, group counseling and interviewing skills.
- Articulate the stages of the treatment process.
- Practice within the legal/ethical parameter of the SUBS counseling profession.
- Initiate interventions congruent with the values of the chemically dependent client.
- Reflect on personal traits, values and issues that may enhance or interfere with his/her effectiveness as a counselor.
- Develop career plans for entry level positions in substance abuse treatment, human services and criminal justice agencies that service substance abusing populations.

Part I. Quantitative Indicators for Program Review

Annual Report of Program Data for Substance Abuse Counseling HAW CC Program Major(s): SUBS

Demand Indicators		Fall of Year			Demand Health Unhealthy
		2005	2006	2007	
1	New & Replacement Positions (State)	224	224	12	
2	New & Replacement Positions (County)	40	40	1	
3	Number of Majors	8	25	15	
4	SSH Program Majors in Program Classes	27	147	30	
5	SSH Non-Majors in Program Classes	141	102	129	
6	SSH in All Program Classes	168	249	159	
7	FTE Enrollment in Program Classes	11.20	16.60	10.60	
8	Number of Sections Taught	4	5	4	
Efficiency Indicators		Fall of Year			Efficiency Health Unhealthy
		2005	2006	2007	
10	Average Class Size	14.00	16.60	13.25	
11	Fill Rate	56.00	67.48	56.99	
12	FTE BOR Appointed Faculty	0.00	0.00	0.00	
13	Majors / FTE BOR Appointed Faculty	0.00	0.00	0.00	
14	Majors / Analytic FTE Faculty	10.00	25.00	18.75	
15	Program Budget Allocation	\$38,713.00	\$47,682.00	\$39,546.00	
16	Cost per SSH	\$192.60	\$174.66	\$248.72	
17	Number of Low-Enrolled (<10) Sections	1	0	1	
Effectiveness Indicators		Fall of Year			Effectiveness Health Unhealthy
		2005	2006	2007	
19	Persistence (Fall to Spring)	87.50	76.00	73.33	
20a	Number of Degrees Earned (Annual)*	0	0	0	
20b	Number of Certificates of Achievement Earned (A	0	0	0	
20c	Number of Certificates of Completion Earned (An	7	4	12	
21	Number Transferring (to UHM, UHH, UHWO)	1	0	0	
Perkins - Campus Actual **					
22	1P1 Academic Achievement	100	100	66.67	
23	1P2 Vocational Achievement	100	100	100	
24	2P1 Completion	0	0	45.45	
25	3P1 Placement Employment/Education	0	0	N/A	
26	3P2 Retention Employment	0	0	N/A	
27	4P1 Non Traditional Participation	0	0	N/A	
28	4P2 Non Traditional Completion	0	0	N/A	
Perkins - State Standards **					
22	1P1 Academic Achievement	81.81	81.92	81.87	
23	1P2 Vocational Achievement	90.00	90.00	90.42	
24	2P1 Completion	36.00	37.33	38.17	
25	3P1 Placement Employment/Education	71.00	71.72	71.07	
26	3P2 Retention Employment	90.00	92.00	92.00	
27	4P1 Non Traditional Participation	14.81	14.60	14.60	
28	4P2 Non Traditional Completion	12.86	12.73	12.19	
29	Faculty FTE Workload	0.8	1	0.8	
Overall Program Health				Unhealthy	

*All degrees and certificates are counted based on fiscal year.

** Perkins data are for CTE programs only. From report on 2006-2007 Perkins activity year

Part II. Analysis of the Program

According to “new” qualitative data indicators provided by the UH system the SUBS program is determined to be “Unhealthy” in all areas – Demand, Efficiency and Effectiveness. As a result the overall program has been determined to “Unhealthy.” This writer disagrees with most of the “new” data and corresponding evaluation because several data elements are erroneous (line 1) or insufficient (lines 25 – 28) and therefore unreliable to make an informed evaluation of the program.

In regards to the “Demand Indicators” and according to the Hawaii State Department of Labor and Industrial Relation’s (DLIR) *“Hawaii Workforce Informer”* there is **no data available for “Substance Abuse Counselor” positions in Hawaii County for 2007.** See: <http://www.hiwi.org/cgi/databrowsing/occExplorerQSDetails.asp?searchCriteria=Substance+Abuse&careerID=&menuChoice=&geogArea=1504000001&soccode=211011&search=Explore+Occupation> . As a result the data provided for 2007 in the data table above should indicate “No data available” instead of “1.”

Nevertheless, according to the DLIR’s Hawaii Workforce Informer’s 2-year Occupational Forecast (Short-term) for 2007-2009, substance abuse counselors are one the fastest growing occupation in the State of Hawaii. See: <http://www.hiwi.org/cgi/dataanalysis/stoccpriReport.asp?menuchoice=income> .

Similarly the State of Hawaii projected a 19.6% job growth rate for 2006-20016. http://www.hiwi.org/admin/uploadedPublications/1916_Long-term_2006-16_Projections_report.pdf (page 22, Soc code – 21-1011).

According to ADAD there are 20 adolescent (outpatient and school-base) and 9 adult (outpatient) substance abuse treatment sites on Hawaii Island. See <http://hawaii.gov/health/substance-abuse/ADTreatmentServices2008.pdf> (page 6). Much of data is based on agencies funded by ADAD, including the Big island Substance Abuse Council, Care Hawaii and Drug Addiction Services of Hawaii. The data does not include other nonprofit treatment centers such as Lokahi (Hilo, Honoka’a and Waikoloa), Keala Pono (Hilo and Kauai), Hui Ho’ola O Na Nahulu (Puna) in Hawaii County.

The SUBS program has practicum sites at all of the above treatment centers, and approximately 82% or 9/11 SUBS program practicum students were offered jobs by their practicum sites at the end of the Spring 2007 semester, which contradicts the “new” data provided by the UH System.

In regards to “Efficiency Indicators” this writer disagrees with the data and its “Unhealthy” assessment for this area. In line 10 the **average class size was 19 and not 13.25, and there were no low-enrolled (<10) classes** as indicated on the chart. In Fall 2007, four Subs classes were offered. Subs 140 had an enrollment of **13 students**; Subs 197C, which was cross-listed with Hser and HwSt and had an enrollment of **26 students** taught by a Subs lecturer. Subs 268 was a VidCon class with an enrollment of **26 students**; and Subs 294 (Practicum) had an enrollment of **11 students**. As a result, there were 76 students enrolled in Subs faculty taught classes, with an average class size of 19 (76/4).

In regards to “Effectiveness Indicators” the program was assessed to be “Unhealthy” even though line 20c – Certificate of Completion was not counted in the calculations and there was insufficient data for “Perkins – Campus Actual” in four categories. As a result, this writer does not agree with the “Unhealthy” assessment for this indicator.

Strengths

- 12 students graduated with a Certificate of Completion in Substance Abuse Counseling in 2007 and satisfied the 270-hour addiction studies education requirement for State CSAC certification.

Weaknesses:

- Lacks FTE BOR Appointed faculty to shepherd the program to its full potential.
- Lacks sufficient “Perkins-Campus Actual” data to make an informed comparison the “Perkins- State Standards” data.

Significant Program Actions

- The program now offers its CCSUBS to Kauai Community College, via VidCon;
- Subs 245, 268, 294 and 295 courses articulate as electives to UH-Hilo’s BA Degree in Administration of Justice.
http://www.uhh.hawaii.edu/academics/degrees/2007-2008/ba_aj.php

Part III. Action plan

- Compete comprehensive 3-year program review and request FTE BOR faculty member;
- Increase enrollment for SUBS program;
- Review SUBS program curriculum;
- Assessment of SUBS courses;
- Request BOR for approval for Planning for AS Degree in SUBS.

Part IV. Resource Implications (physical, human, financial)

- Lacks FTE BOR faculty member;
- Lacks financial resources to adequately market program.