**Executive Policy 7.101**

**Title**

Delegation of Authority

**Header**

Executive Policy Chapter 7, Student Affairs  
Executive Policy [EP 7.101](https://www.hawaii.edu/policy?action=viewPolicy&policySection=Ep&policyChapter=7&policyNumber=101), Delegation of Authority  
Effective Date:  October 2014  
Prior Dates Amended:  December 23, 2013, August 1, 2008; March 1987, and July 15, 1980 (est)  
Responsible Office:  Office of the Vice President for Academic Affairs  
Governing Board of Regents Policy:  [RP 7.202](https://www.hawaii.edu/policy?action=viewPolicy&policySection=Rp&policyChapter=7&policyNumber=202), Chartered Student Organizations, [RP 7.203](https://www.hawaii.edu/policy?action=viewPolicy&policySection=Rp&policyChapter=7&policyNumber=203), Registered Independent Organizations, and [RP 6.203](https://www.hawaii.edu/policy?action=viewPolicy&policySection=Rp&policyChapter=6&policyNumber=203), Fees  
Review Date:  August 2018

**I. Purpose**

To delegate authority to:  
  
A. Approve charters, constitutions and bylaws or other campus administrative policies applicable to chartered student organizations and registered independent organizations; and  
  
B. Approve expenditures and revenues and budgets of chartered student organizations.

**II. Definitions**

No policy specific or unique definitions apply.

**III. Executive Policy**

A. The Chancellors or campus senior student affairs officers, shall exercise this authority consistent with the principles outlined in Board of Regents Policies RP 7.202, Chartered Student Organizations, RP 7.203, Registered Independent Organizations and RP 6.203, Fees.  The Chancellors or campus senior student affairs officers shall provide an annual report to the President through the Office of the Associate Vice President for Student Affairs within 30 days of the ending of each academic year, a summary of the exercise of this authority, including a list of all organizational charters, constitutions, and bylaws or other policies so approved.    
  
B. Additionally, in conformance with Board of Regents Policy RP 6.203, Fees, the Chancellors or campus senior student affairs officers shall include in the annual report, in a prescribed format, the expenditures, budgets, and general financial condition of those chartered student organizations supported by compulsory student activity fees.  
  
C. Budgets approved through delegated authority shall include baseline amounts for those mandatory student organization fees approved by the Board of Regents that contain a range or maximum cap, provided that amounts are within the range or below or equal to the maximum cap as previously approved by the Board.  
  
D. Each executive exercising this delegation must see to the development of policies and procedures designed to regularize student participation in and advice on those matters relating to student life including: co-curricular activities, student-faculty-administration  relations, and student rights and conduct.  
  
See also Delegation of Authority section.

**IV. Delegation of Authority**

Authority delegated to Chancellors, who may further delegate authority to campus senior student affairs officers.

**V. Contact Information**

**Subject Matter Experts**

 Office of the Vice President for Academic Planning and Policy   
[ovpaa@hawaii.edu](mailto:%20ovpaa@hawaii.edu?subject=question%20re:%20EP%207.101)   
 956-6897

Office of the Associate Vice President for Student Affairs at telephone number 9568753 or by email at [avpsa@hawaii.edu.](mailto:avpsa@hawaii.edu.?subject=7.101)

**VI. References**

    A. Link to superseded Executive Policies in old format <https://www.hawaii.edu/policy/archives/ep/>  
  
    B. Link to Administrative Procedures in old format <https://www.hawaii.edu/policy/archives/apm/sysap.php>

**VII. Exhibits and Appendices**

No Exhibits and Appendices found

**Approved**

    Signed

    David Lassner

    October 31, 2014

    Date

    President

**Topics**

No Topics found. 

**Attachments**

None