Credit by Institutional Exam Policy

Purpose:

The purpose of this policy is to describe the College’s position on credit by exam, and delineate how a student may apply for this option.

Background:

The College’s practices in this area were reviewed by the Academic Affairs Committee and the Faculty Senate in 1996 and 1997. The Senate’s recommendations were submitted on November 21, 1997. The policy is approved as stated below, and became effective with the Fall 1998 semester.

Policy:

Most Hawai’i Community College courses require hands-on, time-on-task practice and day-to-day attendance for students to receive the full benefit of the educational experience; such courses are NOT appropriate or available for Credit by Institutional Exam (CBIE). CBIE is available only in a limited number of courses determined to be appropriate by the faculty members and Division Chair of the discipline involved. Students should contact the appropriate Division Chair for information about approved courses, procedures, and regulations for CBIE.

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1Supercedes Haw 5.601, December 30, 1997

Revised Policy issued by Rockne Freitas, Chancellor