

Emergency Response and Evacuation Plan

Introduction:

The Governor's Administrative Direction No. 90-13, dated September 21, 1990, State of Hawai'i Plan for Emergency Preparedness, states: "State departments and agencies and county governments are responsible for developing and maintaining disaster response plans that are in consonance with this plan. Specific procedures, action-oriented checklists, and prepackaged administrative forms required for prompt and effective response to disaster situations are to be included."

UH Executive Policy E2.203 (dated August 1983) provides for systemwide emergency plans and enables campuses to act independently in meeting emergencies. An earlier document in the Administrative Procedures Manual (APM) A9.750 (dated October 2003) addresses the safety and welfare of employees and students.

Purpose:

The purpose of the Emergency Response and Evacuation Plan is to provide the necessary guidance to organize and direct operations in the event of an emergency and/or civil defense action that may be necessary.

Location:

Copies of the approved Plan are placed in binders clearly labeled for visibility in yellow and red. These binders are located in the offices of all administrators, all instructional division offices, academic support unit offices, administrative affairs unit office, continuing education and training unit offices, student service unit offices, the library and the University of Hawai'i Center at West Hawai'i.

Review:

The Plan is periodically reviewed and updated. The completed Plan has been approved by the Director of the Hawai'i County Civil Defense.

¹ Supersedes Haw 2.203, June 1, 2009, August 4, 2000
Revised Procedures issued by Noreen Yamane, Chancellor