What is the TEAS® Test?

The Test of Essential Academic Skills (TEAS®) from Assessment Technologies Institute, LLC (ATI) is an exam used by nursing programs across the U.S. as a predictor of student success in nursing. TEAS® scores are required for admission to Hawaii Community College's nursing programs; both the A.S. in Nursing (R.N.) and the C.A. in Practical Nursing (L.P.N.). The exam is administered online, has a time limit of 209 minutes and includes 170 four-option multiple-choice questions. Calculators may be used for the ATI TEAS test. Test results are available immediately upon completion.

Who should register for the TEAS® Test?

Students intending to apply to Hawaii Community College's Nursing Program(s) for fall 2018 will need to have TEAS® exam results available by the admissions application deadline of January 15, 2018. The exam may be taken no more than three (3) times per calendar year, but only the HIGHEST set of TEAS® test results will be considered for admission. Applicants will be required to wait a minimum of 30 days before retaking. Information about preparing for the ATI TEAS® can be accessed at www.atitesting.com

Preparing for the TEAS:

Effective August 31, 2016, ATI replaced the “TEAS Version 5.0 Exam” with the “ATI TEAS Exam” whereupon the study guide titled “Study Manual for the Test of Essential Academic Skills (TEAS) Version V” (ISBN: 1933107987) was also replaced by the “ATI TEAS Study Manual – Sixth Edition Revised” (ISBN: 9781565335752). The Nursing Department at Hawaii Community College will accept the exam results for both the “TEAS Version 5.0” and the “ATI TEAS” exam for Fall 2018. Information about preparing for the TEAS can be accessed at www.atitesting.com.

To Register for Testing:

Register online with a credit card at www.atitesting.com

Cancellation:

All requests regarding rescheduling or cancellation should be directed to ATI Testing at 1-800-667-7531. If you are not able to make it to your scheduled exam date, exams may be rescheduled at no charge only in the case of a documented medical emergency. A doctor’s note must be provided to the online registration team at ATI Testing. In all other cases, the fees paid to ATI will be forfeit.

Questions?

- Questions about the TEAS exam or the registration process may be directed to Kelsey at (808) 934-2780.
- Questions relating to Nursing Program requirements may be directed to the program office at (808) 934-2650.

Hawai‘i Community College is an equal opportunity/affirmative action institution and is committed to a policy of nondiscrimination on the basis of race, sex, age, religion, color, national origin, ancestry, disability, marital status, arrest and court record, sexual orientation, status as a covered veteran, national guard, victims of domestic or sexual violence, gender identity and expression, genetic information, citizenship, credit history, and income assignment. For inquiries regarding our nondiscrimination policies, please contact DorinnaManuel-Cortez, Interim VC for Student Affairs, dorinna@hawaii.edu. For disability accommodations, please contact Ha‘awi Kokua at 934-2725.
Exam Locations:
• Exams will be held at: Hawaii Community College Manono Campus, Bldg. 380, Room 39.

Step-By-Step Registration Instructions:
If you have any questions about this process, please call Kelsey at (808) 934-2780.
Step 1: Go to attesting.com and click Create an account in the dark gray box on the right hand side of the page or enter your Username and Password if you have an existing ATI account.
   ♦ Complete account creation information. Sections with red asterisk (*) are required.
   ♦ When choosing your Institution, select HI CC ADN if you are applying for the Associate Degree in Nursing program OR HI CC PN if you are applying for the Practical Nursing program.
   ♦ Click the check box stating that you agree to ATI’s Terms and Conditions in the lower right area, then click Register.
   ♦ Click the green button that says Begin Using ATI.
Step 2: Click on the link that says Online Store in the top right area of the home page.
Step 3: A new page should open. On this new page, click on the link that says TEAS® on the left side of the page.
Step 4: You will be brought to a new page.
   ♦ When prompted to choose a Program Type, choose TEAS for Nursing Students.
   ♦ When prompted to choose a Country, select USA.
   ♦ When prompted to choose a State, select Hawaii.
   ♦ When prompted to choose a City, select Hilo.
Step 5: Choose a test date of your preference. It is important that you choose a test on the Hawaii Community College campus, NOT the University of Hawaii at Hilo.
   ♦ To select the session you wish to register for, click the red Register button found on the right side of the screen.
   ♦ By clicking Learn More, you will be brought to a new page with additional information. On this page you can find exam date, time, location, important materials to bring, and other session details. If after reading this additional information you decide you’d like to register for this particular TEAS exam, click the Register button at the bottom of the page.
Step 6: You will be directed to the shopping cart. If that is all you will be purchasing from the ATI website at this time, click the red Check Out button.
Step 7: Verify Billing Address information and complete fields as needed.
   ♦ Check box at the bottom of the info fields if your Shipping Address is the same as Billing Address. If it is not the same address, uncheck the box. If you uncheck the box, a separate set of fields will appear for you to complete.
   ♦ When finished, click Proceed to Payment Details.
Step 8: Review your order and provide payment information (credit card number, expiration date, and CVV) in order to complete purchase and click Submit Order.
   ⇒ Don’t forget to click the check box that corresponds with the agreement statement at the bottom of the page or the order will not be submitted.
Step 9: After submitting your order you will receive a customer receipt which includes any additional instructions for your assessment. Your receipt will also be e-mailed to you via the e-mail address listed in your profile.

Transcripts:
• Purchase of a transcript is necessary if you took the TEAS exam at a different institution than Hawaii CC.
• Transcripts may be purchased after completion of testing for $27+tax at www.atitesting.com
   ♦ From the home page, click Online Store in the red bar at the top of the screen.
   ♦ TEAS / Discover Transcript may be selected from the ATI Store Featured Products listed, or by clicking TEAS Products under the Shop by... section on the left of the Online Store page.
   ♦ Follow the steps to make payment for the transcript.
   ♦ Choose Institution as HI CC ADN or HI CC PN.
   ♦ The transcript will automatically be sent to Hawaii Community College. You may call Estee at (808) 934-2693 to verify receipt of results.
### Exam Location:

- Exams are held on the Hawaii Community College Manono Campus:
  - Physical Address: Hawaii Community College
    - 1175 Manono Street
    - Hilo, HI 96720
  - Testing site location: Bldg. 380, Rm. 39
    (OCET Computer Learning Center)

- Contact Kelsey at OCET (808) 934-2780 for assistance if you are not able to attend any scheduled sessions.

The last TEAS V test was conducted on 8/29/16. All tests given after that date are the ATI TEAS test.