Hawaii Community College 2016-2017 Peer Advising Guidelines and Checklist

In order to apply for financial aid an FSA ID must be created prior to your appointment. To create a FSA ID, go to www.fafsa.gov and click on a link that says FSA ID. Go through the steps required to create a personalized FSA ID. An FSA ID is required for the student and parent (if a dependent) and must be completed separately per person.

If you can answer NO to all of the questions below then you are considered a DEPENDENT STUDENT and a parent must accompany you to your appointment and provide their information from checklist.

- I am married
- I was born before January 1, 1993
- I will be working on a master’s or doctorate program
- I am serving on active duty in the U.S. Armed Forces
- Since I turned 13, both of my parents were deceased
- I was a dependent or ward of the court since turning age 13
- I am a veteran of the U.S. Armed Forces
- I was in foster care since turning age 13
- I am currently or I was an emancipated minor
- I am currently or I was in legal guardianship
- I have dependents (other than children or my spouse) who live with me and I provide more than half of their support.
- I now have or will have children for whom I will provide more than half of their support between July 1, 2016 and June 30, 2017.
- I am homeless or I am at risk of being homeless

Checklist: Bring all listed applicable items to appointment or the appointment will be rescheduled.

- Student’s driver’s license number
- Birth date(s) and social security number(s) of student, spouse (if married), parents (if dependent)
- All Federal Tax Returns for 2015 (1040, 1040A, 1040EZ, etc) this includes student, spouse (if married), parents (if dependent).
- All W2’s forms for 2015 for student, spouse (if married), parents (if dependent).
- Untaxed income such as worker’s compensation
- Total balance of cash on hand and current balances of savings and checking accounts for student, spouse (if married), parents (if dependent).
- Documentation of business and/or investment farms
- Alien registration card if student is NOT a U.S. citizen
- FSA ID for student and parent (if student is a dependent)

*If you are more than 15 minutes late your appointment will be rescheduled. As a courtesy, if you need to reschedule or cancel your appointment please call our office at 934-2712 at least one hour prior to your appointment.