STUDENT SERVICES & ACADEMIC SUPPORT SERVICES

ADMISSIONS & REGISTRATION OFFICE

Manono Campus 934-2710
Bldg. 378
- Add/drop courses
- Admission application
- Distance education information
- Early Admits
- Enrollment verification
- Registration
- Residency status
- Withdrawal forms

CAREER CENTER & JOB PLACEMENT

Manono Campus 934-2720
Bldg. 379 Rm. 5A
Career Exploration Resources:
- Assistance with choosing a major
- Assistance with interviewing
- Assistance with resume - writing
- Career decision making questionnaire
- Career Kōkua
- College catalogs on-line
- Computerized career information
- Educational planning
- Job search tools
- Off-campus job postings

COUNSELING, ADVISING & SUPPORT SERVICES CENTER (CASSC)

Manono Campus 934-2720
Bldg. 379 Rm. 5A
E-mail Address: hawcssc@hawaii.edu
- Academic and career counseling
- International student support
- Personal counseling
- Student success strategies
- Transfer advising

DISABILITY SERVICES

Hā'awi Kōkua Program (V/TTY) 934-2725
Manono Campus
Bldg. 388 Rm. 104
- Campus access issues
- Classroom accommodations
- Personal, academic, career counseling
- Referrals to support services
- Technology Lab - adaptive equipment
- Testing accommodations
- Transition support

FINANCIAL AID OFFICE

Manono Campus 934-2712
Bldg. 379A Rm. 4
- College campus work-study
- Information and forms
- On-campus student employment
- Peer advising
- Scholarships, grants, loans

HALE KEA ADVANCEMENT & TESTING CENTER

Manono Campus 934-2540
Bldg. 387
- Compass placement testing
- Study hall
- Test site for Distance Learning courses

RECORDS & INTERNAL DATA MANAGEMENT

Manono Campus 934-2705
Bldg. 378
- Change address/major
- Graduation application
- Student records
- Transfer transcript processing
- Veterans support services

STUDENT LIFE CENTER - MANONO

Manono Campus 934-2732
Bldg. 379 Rm. 5
- Access digital media resources
- Collaborate on community partnerships/events
- Join or create a RIO (Registered Independent Organization)
- Relaxation, meetings, events and studying
- Volunteer to be a Hawai‘i CC partner working with the Student Government and Student Life Council

VICE CHANCELLOR FOR STUDENT AFFAIRS

Manono Campus 934-2509
Bldg. 378

This material is also available in alternate forms of media.
INSTITUTIONAL SUPPORT SERVICES

AUXILIARY SERVICES & PARKING
Main Campus
Bldg. 300
Auxiliary: 974-7369
Parking: 974-7784
- Campus security
- Mail
- Parking permits

BOOKSTORE
Main Campus 974-7348
Bldg. 346, Lower Level
Hours: Monday - Friday, 8:00am - 3:30pm
- School supplies
- Souvenirs
- Sundries

BUSINESS OFFICE
Manono Campus 934-2740
Bldg. 397
- Financial aid disbursement
- Financial aid obligations
- Payment of tuition and fees

FOOD SERVICES
Manono Campus 934-2559
Hawaiʻi CC Food Services
Bldg. 382
- Cafeteria
  Tuesday - Friday, 10:45am - 12:30pm
- The Coffee Shop
  Open Fall semester
  Tuesday - Friday, 9:00am - 12:00pm
- Gourmet Kitchen
  Open Spring semester
  Wednesday - Friday, 11:00am - 12:15pm

Main Campus 974-7303
Sodexho
- Campus Center Dining Room
  Monday - Friday, 7:00am - 3:00pm
- Coffee Cart (Campus Center)
  Monday - Thursday, 7:30am - 8:00pm
  Friday, 7:30am - 2:00pm
- Da’ Cube (Snack bar next to bookstore)
  Monday - Thursday, 9:00am - 2:00pm
  Friday, 9:00am - 1:30pm
- Hale Kehau - Housing’s Dining Hall

HEALTH SERVICES
Main Campus 974-7636
Campus Center Rm. 212
- Blood pressure check
- Doctor available, call to make an appointment
- First aid
- Health insurance
- HIV testing
- Initial screening and referral
- Pregnancy testing
- Selected vaccination
- Tuberculosis & MMR testing

THE LEARNING CENTER
Main Campus 934-2530
Library, Lower Level
- Computer lab
- Study hall
- Tutorial and supplemental assistance for most classes
- Walk-in tutoring in reading, writing, math and study skills

LIBRARY
Main Campus 974-7344
Bldg. 334
- Collections of books, periodicals, newspapers, Hawaiiana, audiovisuals, and government documents
- Wide range of library services including book loans, Information Desk, computer lab, interlibrary loans, photocopiers, and group study rooms.

PUBLICATIONS
Main Campus
- Kanilehua (Hawai‘i CC/UHH literary magazine)
  Campus Center Rm. 213 974-7519
- Ke Kalahea (Hawaiʻi CC/UHH newspaper)
  Campus Center Rm. 215 974-7504

STUDENT GOVERNMENT
Main Campus
Campus Center Rm. 308 974-7480
Co-Curricular and extra-curricular activities for students
- Represents concerns and issues of students

STUDENT HOUSING
Main Campus
Hale ʻIkena 974-7522
- Applications for on-campus housing
- Dormitory student programs
- Meal plans

STUDENT LIFE CENTER - UH HILO
Main Campus
Bldg. 352 933-7631
- Membership for Hawai‘i CC students:
  - Semester = $78.00
  - 5-day Punch Card = $20.00
  - Daily = $5.00
- Aquatics
- Fitness Equipment
- IMUA Fitness Classes
- Intramural Sports
- Juice Bar
- Outdoor Adventure
- SCUBA Certification Classes
- Summer Campus and Events

WOMEN’S CENTER
Main Campus
Campus Center Rm. 312 974-7306
- Educational programs
- Information and referral
- Peer counseling
- Resource library
- Specialty seminars
- Support groups