

# Spring 2017 Semester Calendar

|                 |   |
|-----------------|---|
| Oct 31 (M)      | Last day for International Students (living abroad) to submit complete Spring 2017 application  |
| Dec 1 (R)       | Last day for International Students (in the US with F-1 Visa) to submit complete Spring 2017 application  |
| Dec 9 (F)       | Deadline to pay HawCC (and UH System) Tuition/Fees if you early registered - due by 4:00pm  |
| Dec 15 (R)      | Last day to submit completed applications for Spring 2017 Semester  |
| Jan 2 (M)       | <i>New Year's Day (Holiday)</i>   |
| Jan 3-4 (T-W)   | Regular Registration (New, Returning, Continuing, and Transfer Students)  |
| Jan 9 (M)       | First day of Instruction<br>NOTE: A \$30.00 Late Registration fee will be charged for new registrations on or after the first day of instruction. Tuition Payment is due by 4:00pm on the day you register.   |
| Jan 9-13 (M-F)  | Online registration available until 11:59pm on Friday (for semester-length classes)   |
| Jan 13 (F)      | Last day to receive 100% Tuition Refund for withdrawal from semester-length classes † ‡<br>NOTE: If you register and decide to not attend, you must officially withdraw by the 100% refund date. Failure to officially withdraw will result in a financial obligation to the UH System and may also result in a failing grade on your permanent academic record for the class(es) not attended. † |
| Jan 13 (F)      | Last day to receive Fees Refund for withdrawal from all UH system classes.  |
| Jan 16 (M)      | <i>Martin Luther King, Jr. Day (Holiday)</i>  |
| Jan 30 (M)      | Last day to receive 50% Tuition Refund for withdrawal from semester-length classes † ‡  |
| Jan 30 (M)      | Last day to Withdraw from classes <u>without</u> a "W" † ‡  |
| Jan 30 (M)      | Financial Aid enrollment status determination date  |
| Feb 20 (M)      | <i>Presidents' Day (Holiday)</i>  |
| Mar 3 (F)       | <i>Non-Instructional Day</i>  |
| Mar 10 (F)      | "I" removal deadline: Student to Instructor   |
| Mar 27 (M)      | <i>Kūhiō Day (Holiday)</i>  |
| Mar 27-31 (M-F) | <i>Spring Recess (No School)</i>  |
| Apr 14 (F)      | <i>Good Friday (Holiday)</i>  |
| Apr TBA         | Fall 2017 Registration for continuing students. NOTE: Information for Tuition and Fees Payment will be provided with registration information.  |
| Apr 3 (M)       | Last day to Withdraw from semester-length classes <u>with</u> a "W" †   |
| Apr 3 (M)       | "I" removal deadline: Instructor to ARO/PAL Office  |
| Apr 3 (M)       | Last day to submit application to Audit classes   |
| Apr 3 (M)       | Last day to exercise the Credit/No Credit option (CR/NC)  |
| Apr 3 (M)       | Last day to apply for Credit by Exam for Spring Semester  |
| Apr 3 (M)       | Last day to "opt-out" of Spring 2017 degree conferral   |
| Apr 3 (M)       | Last day to submit Intent to Graduate form  |
| Apr 15 (S)      | Last day for International Students (living abroad) to submit complete Fall 2017 application  |
| May 3 (W)       | Last day of Instruction   |
| May 3 (W)       | Last day to order diploma/certificate from ARO  |
| May 4 (R)       | Writing Assessment Day for English Department   |
| May 5 (F)       | Final Exams for classes that met on Fridays only throughout the semester  |
| May 8-11 (M-R)  | Final Examinations  |
| May 12 (F)      | Hawai'i Community College Commencement - Hilo   |
| May 13 (S)      | Hawai'i Community College - Pālamānuī Commencement  |
| May 15 (M)      | Spring semester ends; Instructors must submit grades by 12:00 noon  |
| May 31 (W)      | Last day for International Students (in the US with F-1 Visa) to submit complete Fall 2017 application  |

† Deadlines for part-term classes vary. Click the "Check Class Availability" link at [www.hawaii.hawaii.edu](http://www.hawaii.hawaii.edu) then choose "Spring", an alpha, and a CRN to view its refund and withdrawal deadlines.

This calendar is subject to change.

# FINAL EXAM SCHEDULE, SPRING 2017

## Time Block Table

| Class Starting Time          | M-W-F | T-Th | Fri only |
|------------------------------|-------|------|----------|
| Between 07:30 and 08:25 a.m. | 1     | 13   | 25       |
| Between 08:30 and 09:25 a.m. | 2     | 14   | 25       |
| Between 09:30 and 10:25 a.m. | 3     | 15   | 25       |
| Between 10:30 and 11:25 a.m. | 4     | 16   | 25       |
| Between 11:30 and 11:55 a.m. | 5     | 17   | 25       |
| Between 12:00 and 12:25 p.m. | 5     | 17   | 26       |
| Between 12:30 and 01:25 p.m. | 6     | 18   | 26       |
| Between 01:30 and 02:25 p.m. | 7     | 19   | 26       |
| Between 02:30 and 03:25 p.m. | 8     | 20   | 26       |
| Between 03:30 and 03:55 p.m. | 9     | 21   | 26       |
| Between 04:00 and 04:25 p.m. | 9     | 21   | 27       |
| Between 04:30 and 05:25 p.m. | 10    | 22   | 27       |
| Between 05:30 and 06:25 p.m. | 11    | 23   | 27       |
| 06:30 p.m. and after         | 12    | 24   | 27       |

## Exam Table

| Exam Times         | THUR | FRI | MON | TUES | WED | THUR |
|--------------------|------|-----|-----|------|-----|------|
| 07:30 - 09:30 a.m. | **   |     | 1   | 13   | 2   | 14   |
| 09:40 - 11:40 a.m. | **   |     | 3   | 15   | 4   | 16   |
| 11:50 - 01:50 p.m. | **   |     | 5   | 17   | 6   | 18   |
| 02:00 - 04:00 p.m. |      | 25  | 7   | 19   | 8   | 20   |
| 04:10 - 06:10 p.m. |      | 26  | 9   | 21   | 10  | 22   |
| 06:20 - 08:20 p.m. |      | 27  | 11  | 23   | 12  | 24   |

\*\* The English Department has designated a Writing Assessment Day for certain classes such as ENG 20W, ENG 22, and certain ESL classes. Final exams for these classes could be held on Thursday, May 4, 2017, between 9:00 a.m. and 1:00 p.m. If your class is participating in the Writing Assessment Day, then time and locations will be announced in class.

## For Example...

You are enrolled in a MATH 100 lecture on M-W-F at 10:00 a.m. On the Time Block table, this falls **between 09:30 and 10:25 a.m.** and is number **3** in the M-W-F column.

| Class Starting Time                 | M-W-F      | T-Th | Fri only |
|-------------------------------------|------------|------|----------|
| Between 07:30 and 08:25 a.m.        | 1          | 13   | 25       |
| Between 08:30 and 09:25 a.m.        | 2          | 14   | 25       |
| <b>Between 09:30 and 10:25 a.m.</b> | <b>⇒ 3</b> | 15   | 25       |
| Between 10:30 and 11:25 a.m.        | 4          | 16   | 25       |
| Between 11:30 and 11:55 p.m.        | 5          | 17   | 25       |
| Between 12:00 and 12:25 p.m.        | 5          | 17   | 26       |
| Between 12:30 and 01:25 p.m.        | 6          | 18   | 26       |
| Between 01:30 and 02:25 p.m.        | 7          | 19   | 26       |
| Between 02:30 and 03:25 p.m.        | 8          | 20   | 26       |
| Between 03:30 and 03:55 p.m.        | 9          | 21   | 26       |
| Between 04:00 and 04:25 p.m.        | 9          | 21   | 27       |
| Between 04:30 and 05:25 p.m.        | 10         | 22   | 27       |
| Between 05:30 and 06:25 p.m.        | 11         | 23   | 27       |
| 06:30 p.m. and after                | 12         | 24   | 27       |

Now look at the Exam Table to find your exam date and time of **Monday** from **09:40 to 11:40 a.m.** in your regularly scheduled classroom.

| Exam Times                | FRI        | MON | TUES | WED | THUR |
|---------------------------|------------|-----|------|-----|------|
| 07:30 - 09:30 a.m.        |            | 1   | 13   | 2   | 14   |
| <b>09:40 - 11:40 a.m.</b> | <b>⇐ 3</b> | 15  | 4    | 16  | 18   |
| 11:50 - 01:50 p.m.        |            | 5   | 17   | 6   | 18   |
| 02:00 - 04:00 p.m.        | 25         | 7   | 19   | 8   | 20   |
| 04:10 - 06:10 p.m.        | 26         | 9   | 21   | 10  | 22   |
| 06:20 - 08:20 p.m.        | 27         | 11  | 23   | 12  | 24   |

↪ **NOTE:** Friday-only classes will conduct final exams on the Friday following the last day of instruction. See chart at left.

↪ For all other classes which meet one evening per week, and for HITS and VideoConference classes, the final exam will be given at the **regularly scheduled class time** during finals week.



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### Disclaimer Clause

Hawai'i Community College reserves the right to make changes in certain fees, faculty assignments, procedures and time schedules, to cancel classes where necessary, and to set maximum limits for enrollment in certain classes. Notice of such changes will be given where possible. Should your class be cancelled, you will be notified of the cancellation and be given an opportunity to select an alternate open class.

## Fall 2017 Semester Calendar

|                 |  |
|-----------------|--|
| May 31 (W)      | Last day for International Students (living abroad) to submit complete Fall 2017 application   |
| July 21 (F)     | Deadline to pay Hawai'i CC (and UH System) Tuition/Fees for those who early registered - due by 4:00pm   |
| Aug 1 (T)       | Last day for International Students (in the US with F-1 Visa) to submit complete Fall 2017 application   |
| Aug 1 (T)       | Last day to submit completed applications for Fall 2017 Semester   |
| Aug 15-16 (T-W) | Regular Registration (New, Returning, Continuing, and Transfer Students)   |
| Aug 18 (F)      | <i>Admission Day (Holiday)</i>   |
| Aug 21 (M)      | First day of Instruction<br>NOTE: A \$30.00 Late Registration fee will be charged for new registrations on or after the first day of instruction. Tuition Payment is due by 4:00pm on the day registered.  |
| Aug 21-25 (M-F) | Online registration available until 11:59pm on Friday (for semester-length classes)  |
| Aug 25 (F)      | Last day to receive 100% Tuition Refund for withdrawal from semester-length classes †<br>NOTE: Students who register and decide to not attend, must officially withdraw by the 100% refund date. Failure to officially withdraw will result in a financial obligation to the UH System and may also result in a failing grade on the permanent academic record for the class(es) not attended. † |
| Aug 25 (F)      | Last day to receive Fees Refund for withdrawal from all UH system classes  |
| Sep 4 (M)       | <i>Labor Day (Holiday)</i>   |
| Sep 12 (T)      | Last day to receive 50% Tuition Refund for withdrawal from semester-length classes †   |
| Sep 12 (T)      | Last day to Withdraw from semester-length classes <u>without</u> a "W" †   |
| Sep 12 (T)      | Financial Aid enrollment status determination date   |
| Sep 29 (F)      | "I" removal deadline: Student to Instructor  |
| Oct 30 (M)      | Last day to apply for Credit by Exam for Fall Semester   |
| Oct 30 (M)      | Last day to Withdraw from semester-length classes <u>with</u> a "W" †  |
| Oct 30 (M)      | "I" removal deadline: Instructor to ARO/PAL Office   |
| Oct 30 (M)      | Last day to submit application to Audit classes  |
| Oct 30 (M)      | Last day to exercise the Credit/No Credit option (CR/NC)   |
| Oct 30 (M)      | Last day to "opt-out" of Summer 2017/Fall 2017 degree conferral  |
| Oct 31 (T)      | Last day for International Students (living abroad) to submit complete Spring 2018 application   |
| Nov 1 (W)       | Spring 2018 classes posted on Class Availability website. See link at top of <a href="http://www.hawaii.hawaii.edu">www.hawaii.hawaii.edu</a>  |
| Nov TBA         | Early Registration begins for continuing students for Spring 2018 (based on time ticket). NOTE: Information about payment of Tuition and Fees will be provided with registration.  |
| Nov 10 (F)      | <i>Veterans' Day (Holiday)</i>   |
| Nov 23 (R)      | <i>Thanksgiving (Holiday)</i>  |
| Nov 24 (F)      | <i>Non-Instructional Day</i>   |
| Dec 1 (F)       | Last day for International Students (in the US with F-1 Visa) to submit complete Spring 2018 application   |
| Dec 7 (R)       | Last day of Instruction  |
| Dec 7 (R)       | Last day to order diploma/certificate from ARO   |
| Dec 8 (F)       | Deadline to pay Hawai'i CC (and UH System) Tuition/Fees for those who early registered - due by 4:00pm   |
| Dec 8 (F)       | Writing Assessment Day for English Department  |
| Dec 8 (F)       | Final Exams for classes that met on Fridays only throughout the semester   |
| Dec 11-14 (M-R) | Final Examinations   |
| Dec 15 (F)      | Last day to submit completed applications for Spring 2018 Semester   |
| Dec 18 (M)      | Fall Semester ends; Instructors must submit grades by 12:00 noon   |
| Dec 25 (M)      | <i>Christmas Day (Holiday)</i>   |
| Jan 1, 2018 (M) | <i>New Year's Day (Holiday)</i>  |
| Jan 8, 2018 (M) | First Day of Spring 2018 Semester  |

† Deadlines for part-term classes vary. Click the "Check Class Availability" link at [www.hawaii.hawaii.edu](http://www.hawaii.hawaii.edu) then choose "Fall", an alpha, and a CRN to view its refund and withdrawal deadlines.

This calendar is subject to change.

# FINAL EXAM SCHEDULE, FALL 2017

## Time Block Table

| Class Starting Time          | M-W-F | T-Th | Fri only |
|------------------------------|-------|------|----------|
| Between 07:30 and 08:25 a.m. | 1     | 13   | 25       |
| Between 08:30 and 09:25 a.m. | 2     | 14   | 25       |
| Between 09:30 and 10:25 a.m. | 3     | 15   | 25       |
| Between 10:30 and 11:25 a.m. | 4     | 16   | 25       |
| Between 11:30 and 11:55 a.m. | 5     | 17   | 25       |
| Between 12:00 and 12:25 p.m. | 5     | 17   | 26       |
| Between 12:30 and 01:25 p.m. | 6     | 18   | 26       |
| Between 01:30 and 02:25 p.m. | 7     | 19   | 26       |
| Between 02:30 and 03:25 p.m. | 8     | 20   | 26       |
| Between 03:30 and 03:55 p.m. | 9     | 21   | 26       |
| Between 04:00 and 04:25 p.m. | 9     | 21   | 27       |
| Between 04:30 and 05:25 p.m. | 10    | 22   | 27       |
| Between 05:30 and 06:25 p.m. | 11    | 23   | 27       |
| 06:30 p.m. and after         | 12    | 24   | 27       |

## Exam Table

| Exam Times         | FRI<br>12/8 | MON<br>12/11 | TUES<br>12/12 | WED<br>12/13 | THUR<br>12/14 |
|--------------------|-------------|--------------|---------------|--------------|---------------|
| 07:30 - 09:30 a.m. | **          | 1            | 13            | 2            | 14            |
| 09:40 - 11:40 a.m. | **          | 3            | 15            | 4            | 16            |
| 11:50 - 01:50 p.m. | **          | 5            | 17            | 6            | 18            |
| 02:00 - 04:00 p.m. | 25          | 7            | 19            | 8            | 20            |
| 04:10 - 06:10 p.m. | 26          | 9            | 21            | 10           | 22            |
| 06:20 - 08:20 p.m. | 27          | 11           | 23            | 12           | 24            |

\*\* The English Department has designated a Writing Assessment Day for certain classes such as ENG 20W, ENG 22, and certain ESL classes. Final exams for these classes could be held on Friday December 8, 2017, between 9:00 a.m. and 1:00 p.m. If your class is participating in the Writing Assessment Day, then time and locations will be announced in class.

## For Example...

You are enrolled in a MATH 100 lecture on M-W-F at 10:00 a.m. On the Time Block table, this falls **between 09:30 and 10:25 a.m.** and is number **3** in the M-W-F column.

| Class Starting Time                 | M-W-F      | T-Th | Fri only |
|-------------------------------------|------------|------|----------|
| Between 07:30 and 08:25 a.m.        | 1          | 13   | 25       |
| Between 08:30 and 09:25 a.m.        | 2          | 14   | 25       |
| <b>Between 09:30 and 10:25 a.m.</b> | <b>⇒ 3</b> | 15   | 25       |
| Between 10:30 and 11:25 a.m.        | 4          | 16   | 25       |
| Between 11:30 and 11:55 p.m.        | 5          | 17   | 25       |
| Between 12:00 and 12:25 p.m.        | 5          | 17   | 26       |
| Between 12:30 and 01:25 p.m.        | 6          | 18   | 26       |
| Between 01:30 and 02:25 p.m.        | 7          | 19   | 26       |
| Between 02:30 and 03:25 p.m.        | 8          | 20   | 26       |
| Between 03:30 and 03:55 p.m.        | 9          | 21   | 26       |
| Between 04:00 and 04:25 p.m.        | 9          | 21   | 27       |
| Between 04:30 and 05:25 p.m.        | 10         | 22   | 27       |
| Between 05:30 and 06:25 p.m.        | 11         | 23   | 27       |
| 06:30 p.m. and after                | 12         | 24   | 27       |

Now look at the Exam Table to find your exam date and time of **Monday** from **09:40 to 11:40 a.m.** in your regularly scheduled classroom.

| Exam Times                | FRI        | MON | TUES | WED | THUR |
|---------------------------|------------|-----|------|-----|------|
| 07:30 - 09:30 a.m.        |            | 1   | 13   | 2   | 14   |
| <b>09:40 - 11:40 a.m.</b> | <b>⇐ 3</b> | 15  | 4    | 16  |      |
| 11:50 - 01:50 p.m.        |            | 5   | 17   | 6   | 18   |
| 02:00 - 04:00 p.m.        | 25         | 7   | 19   | 8   | 20   |
| 04:10 - 06:10 p.m.        | 26         | 9   | 21   | 10  | 22   |
| 06:20 - 08:20 p.m.        | 27         | 11  | 23   | 12  | 24   |

↪ **NOTE:** Friday-only classes will conduct final exams on the Friday following the last day of instruction. See chart at left.

↪ For all other classes which meet one evening per week, and for HITS and VideoConference classes, the final exam will be given at the **regularly scheduled class time** during finals week.



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# Spring 2018 Semester Calendar

|                 |  |
|-----------------|--|
| Oct 31 (T)      | Last day for International Students (living abroad) to submit complete Spring 2018 application   |
| Dec 1 (F)       | Last day for International Students (in the US with F-1 Visa) to submit complete Spring 2018 application   |
| Dec 8 (F)       | Deadline to pay Hawai'i CC (and UH System) Tuition/Fees for those who early registered - due by 4:00pm   |
| Dec 15 (F)      | Last day to submit completed applications for Spring 2018 Semester   |
| Jan 1 (M)       | <i>New Year's Day (Holiday)</i>  |
| Jan 2-3 (T-W)   | Regular Registration (New, Returning, Continuing, and Transfer Students)   |
| Jan 8 (M)       | First day of Instruction<br>NOTE: A \$30.00 Late Registration fee will be charged for new registrations on or after the first day of instruction. Tuition Payment is due by 4:00pm on the day registered.  |
| Jan 8-12 (M-F)  | Online registration available until 11:59pm on Friday (for semester-length classes)  |
| Jan 12 (F)      | Last day to receive 100% Tuition Refund for withdrawal from semester-length classes †<br>NOTE: Students who register and decide to not attend, must officially withdraw by the 100% refund date. Failure to officially withdraw will result in a financial obligation to the UH System and may also result in a failing grade on the permanent academic record for the class(es) not attended. † |
| Jan 12 (F)      | Last day to receive Fees Refund for withdrawal from all UH system classes.   |
| Jan 15 (M)      | <i>Martin Luther King, Jr. Day (Holiday)</i>   |
| Feb 1 (R)       | Last day to receive 50% Tuition Refund for withdrawal from semester-length classes †   |
| Feb 1 (R)       | Last day to Withdraw from classes <u>without</u> a "W" †   |
| Feb 1 (R)       | Financial Aid enrollment status determination date   |
| Feb 19 (M)      | <i>Presidents' Day (Holiday)</i>   |
| Mar 2 (F)       | <i>Non-Instructional Day</i>   |
| Mar 9 (F)       | "I" removal deadline: Student to Instructor  |
| Mar 26 (M)      | Summer 2018 classes posted on Class Availability website. See link at top of <a href="http://www.hawaii.hawaii.edu">www.hawaii.hawaii.edu</a>  |
| Mar 26 (M)      | <i>Kūhiō Day (Holiday)</i>   |
| Mar 26-30 (M-F) | <i>Spring Recess (No School)</i>   |
| Mar 30 (F)      | <i>Good Friday (Holiday)</i>   |
| Apr 1 (S)       | Fall 2018 classes posted on Class Availability website. See link at top of <a href="http://www.hawaii.hawaii.edu">www.hawaii.hawaii.edu</a>  |
| Apr TBA         | Early Registration begins for continuing students for Summer 2018 (open) and Fall 2018 (based on time ticket). NOTE: Information about payment of Tuition and Fees will be provided with registration.   |
| Apr 2 (M)       | Last day to Withdraw from semester-length classes <u>with</u> a "W" †  |
| Apr 2 (M)       | "I" removal deadline: Instructor to ARO/PAL Office   |
| Apr 2 (M)       | Last day to submit application to Audit classes  |
| Apr 2 (M)       | Last day to exercise the Credit/No Credit option (CR/NC)   |
| Apr 2 (M)       | Last day to apply for Credit by Exam for Spring Semester   |
| Apr 2 (M)       | Last day to "opt-out" of Spring 2018 degree conferral  |
| Apr 2 (M)       | Last day to submit Intent to Graduate form   |
| May 2 (W)       | Last day of Instruction  |
| May 2 (W)       | Last day to order diploma/certificate from ARO   |
| May 3 (R)       | Writing Assessment Day for English Department  |
| May 4 (F)       | Final Exams for classes that met on Fridays only throughout the semester   |
| May 7-10 (M-R)  | Final Examinations   |
| May 11 (F)      | Hawai'i Community College Commencement - Hilo  |
| May 12 (Sa)     | Hawai'i Community College - Pālamānuī Commencement   |
| May 14 (M)      | Spring semester ends; Instructors must submit grades by 12:00 noon   |
| May 15 (T)      | Priority deadline for new students to apply for Summer 2018 session. Contact ARO for details.  |
| May 21 (M)      | First day of Summer Session I. NOTE: A \$10.00 Late Registration fee will be charged for new Summer registrations on or after this day - even if the Summer class starts later.  |
| May 31 (R)      | Last day for International Students (living abroad) to submit complete Fall 2018 application   |
| Aug 1 (W)       | Last day for International Students (in the US with F-1 Visa) to submit complete Fall 2018 application   |
| Aug 1 (W)       | Last day to submit completed applications for Fall 2018 Semester   |

† Deadlines for part-term classes vary. Click the "Check Class Availability" link at [www.hawaii.hawaii.edu](http://www.hawaii.hawaii.edu) then choose "Spring", an alpha, and a CRN to view its refund and withdrawal deadlines.