2016-17 ASSESSMENT SUMMIT
2015-16 UPDATE & 2016-17 ACTION PLAN
Let's Review:

2015-16 Assessment ACTION PLAN

#1: Clean & Hone our TOOLS
- Review our CLOs, PLOs, UOs, & ILOs
- Develop Processes for Revisions

#2: Fill in our DOCUMENT Trough
- Publish Old Assessment Reports
- Conduct & Publish 2015-16 Assessments
- “Fix PATH”

#3: ACTION PLANS & Closing the Loops
- Analyze our assessment data
- Build good Action Plans based on findings
- Implement our Action Plans/Close the Loops
So, How Did We Do?

2015-16 ACCOMPLISHMENTS
&
2016-17 ON-GOING PROJECTS
KAUHALE MEMBERS PARTICIPATED

- 51 Assessment Workshops & Trainings
- 133 Assessment Consulting Sessions
- 2 Assessment Summits
- E ‘Imi Pono Day Assessment Events
- Department, Program, Unit, Division meetings where Assessment was discussed

Duplicated count = 730 Kauhale participants

Frequent flyers = 52
Action Item #1: Clean & Hone our TOOLS

- **Review Outcomes & other Tools**
  - ~200 Courses were reviewed
  - 145 Courses were approved for modification via Curriculum Review/Academic Senate or Fast Track
  - 4 Programs and 2 Units revised their PLOs / UOs

24% of courses in the catalog were approved for modification

76% of Fast Tracks were for CLO modifications

AY 15-16 Catalog = 614 Courses

Outcome Alignments Verified = 466 Courses

Mahalo e Shyanne!

Mahalo e Sherrie Ann!
Develop processes for revision of Outcomes

- **ILO revision process – Ballot is OPEN!**
  HawaiiCC Mission, Vision, and Institutional Learning Outcomes
  HawaiiCC website > FACULTY-STAFF Resources
  BALLOT: [http://goo.gl/forms/LeM5gWQoCyfWFEO22](http://goo.gl/forms/LeM5gWQoCyfWFEO22)
  FAQs: [https://goo.gl/aArIIM](https://goo.gl/aArIIM)
  Ballot closes Sept 20th

- **PLO & UO revision process – On-going...**

- **FAST TRACK policy discussions – On-going...**
Action Item #2: Fill in our DOCUMENT Trough

- Find & Publish Old Assessment Plans, Results, & Closing the Loop Reports
- Conduct, Report, & Publish 2015-16 Assessments

496 Assessment Plans & Reports have been added to the archive
✓ 331 F12 - S15
✓ 165 F15 - S16: 96 Courses/Units and 2 PLOs assessed

HawCC Assessment website archive
http://hawaii.hawaii.edu/files/assessment/reports/

THANKS, Daniel & Jason!

✓ Compliance with ACCJC Standard II requirement:
   “The institution...makes the results of its assessments available to the public”
Action Item #2: Fill in our DOCUMENT Trough

“Fix PATH” (remember PATH?)

- PATH project closed Nov 2015
- Nov 2015 - May 2016 > Search and vetting of commercial Assessment Management System *AMS*
- Mahalo to Assessment Committee for kōkua!
- Campus Labs “Outcomes” AMS selected as best choice for HawCC

- Procurement request process: May 2016 – present >> On-going ...

MAHALO e Susan & Rae
UPDATE: APPROVED!

CAMPUS LABS’ “OUTCOMES” AMS

Assessment Management System was approved yesterday!
Action Item #3: Action Plans & Closing the Loops

- Analyze our assessment data
  ✓ On-going

- Build good Action Plans based on findings
  ✓ On-going

- Implement our Action Plans/Closed the Loops
  ✓ On-going
Top Complaints
- Too much paperwork!
- Process is cumbersome
- Uncertainty about Guidelines/Protocols
- Too much change over too many years

17% of Responders complained of forms being lost, misplaced, or delayed along the signature route
Top Suggestions

- Focus on relevance for positive change
- Consistent feedback protocols
- More opportunities for discussion
- Replace PATH

need help with forms, process

WORKING ON IT COMING SOON!
Please rate your experience as a participant in the assessment-related events/meetings you attended in 2015-16.

(48 responses)

AVERAGE = 3.1

93.8% HELPFUL

93.8% HELPFUL

6.2% NOT HELPFUL
ASSESSMENT WEBSITE UPDATE

CHECK IT OUT!

✓ Reports Archive Updated to AY15-16
✓ Assessment Handbook Updated
✓ Five-year Course Assessment Schedules Updated & Posted
✓ Suggested Report Due Dates Updated & Posted
✓ Assessment Committee Page Updated
✓ Assessment Committee Mission Updated
COMING SOON

- FAQs, Guidelines, Principles
- New Graphic: Steps in the Assessment Cycle(s)
- Unit Outcomes link
- Rubrics Bank
- Relevant College policies
- College Council Assessment Reports
What is Assessment at Hawai‘i Community College?

Assessment is the process of gathering information/data on student learning and services for the purposes of evaluating and improving the learning environment.

Mission
The Institutional Assessment Office organizes Hawai‘i Community College assessment to sustain continuous improvement for instructional activities and support services.

Outcomes
- provides training and support to develop, align, and assess institutional, unit, program and course outcomes.
- maintains and publishes assessment documentation and reports.
- collaborates with administrative divisions and departments with the leadership and faculty/staff to provide assessment information and support.

Assessment @ Hawai‘iCC
Assessment Committee
Fall 2015 Committee Members
Spring 2016 Committee Members
Meeting Schedule AY16-17
Assessment Reports and Resources
### Important Dates

<table>
<thead>
<tr>
<th>DUE DATES FOR AY15-16</th>
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<tbody>
<tr>
<td>For courses taught and assessed in FALL 2015: Assessment PLANS due <strong>Thursday Dec 10, 2015</strong>. Assessment RESULTS REPORTS due <strong>Friday, Jan 29, 2016</strong>. CLOSING the LOOP Reports due <strong>Friday, Jan 29, 2016</strong>.</td>
</tr>
<tr>
<td>For courses taught and assessed in Spring 2016: Assessment PLANS due <strong>Monday, Feb 1, 2016</strong>. Assessment RESULTS REPORTS due <strong>Friday, June 10, 2016</strong>. CLOSING the LOOP Reports due <strong>Friday, June 10, 2016</strong>.</td>
</tr>
<tr>
<td>For non-instructional Units assessed in AY15-16: Assessment PLANS due <strong>Monday, Feb 1, 2016</strong>. Assessment RESULTS REPORTS due <strong>Friday, June 10, 2016</strong>. CLOSING the LOOP Reports due <strong>Friday, June 10, 2016</strong>.</td>
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### Resources

- Course Assessment Plan Report, 2015-16
- Course Assessment Results Report, 2015-16
- Course Closing the Loop Report, 2015-16
- Unit Assessment Plan Report, 2015-16
- Unit Assessment Results Report, 2015-16
- **2016-17 Assessment Handbook**: A collection of the College's assessment policies, definitions, and helpful hints. This is a work in progress so check back to make sure you have the latest version. (August 2016).

### Reports

- Instructional Program Assessment Reports and Plans 2008-2016
- Service Assessment Reports and Plans 2008-2016

### Course Assessment Schedules by Program 2014-2020

2014 ILO Assessment Summit Report Aug 22 2014
Plan the assessment.

Review with your DC/PC and the IAC.

Conduct the assessment & collect evidence.

Analyze the evidence & plan for improvement.

Report results and action plan to the College.

Analyse follow-up results & plan for long-term success.

Report “Closing the Loop” assessment to the College

Re-assess to “Close the Loop.”

Conduct the assessment & collect evidence.

Analyze the evidence & plan for improvement.

Report results and action plan to the College.

Program/Unit Review & Resource Allocation

Assess Every Five Years

COURSE ASSESSMENT CYCLE
Conduct the assessment & collect evidence.

Analyze results, Plan for unit improvement, Plan new assessment.

Review with your Unit Supervisor, VC, or Director, and the IAC.

Program/Unit Review & Resource Allocation

Unit Assessment Cycle

Assess & Report Annually

Conduct & Collect

Analyze & Plan

Review
**PROGRAMS**

- ANNUALS
- COMPS

**UNITS**

- ANNUALS
- COMPS

**PROGRAM - UNIT REVIEW, 2015-16**

http://hawaii.hawaii.edu/files/program-unit-review/

**Working On:**

- Easy, Efficient Report Templates & Trainings
- Focused Support for Units
- Continued Support for Programs
- Exploring Integrated Annual/Comp Review software
YOUR ASSESSMENT COMMITTEE

WORK ACCOMPLISHED:
Supported 2 Assessment Summits and E ‘Imi Pono Day
Participated in Assessment Training Policies, Principles, Reporting Protocols
Vetting of vendor for digital AMS

UPCOMING:
Review Assessment-related policies & recommend updates to College Council
Develop focused kōkua & support pathways for assessment in units and programs
Facilitate roll-out and trainings on new AMS reporting system

Do you know who your Assessment Committee Representative is?
ACCJC’s RUBRIC for QUALITY ASSESSMENT

TAKE-HOME ASSIGNMENT
KAUHALE SELF-ASSESSMENT August 2015

<table>
<thead>
<tr>
<th>Category</th>
<th>Score</th>
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<tbody>
<tr>
<td>Intention</td>
<td>3.53</td>
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<tr>
<td>Learning Outcomes</td>
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<td>Assessment Design</td>
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<td>Implementation</td>
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<tr>
<td>Data Collection</td>
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<td>Reflection</td>
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<td>Change, Re-assessment</td>
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<td>Participation</td>
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<td>Documentation</td>
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Overall Avg: 3.25
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<td>SCORE:</td>
<td>Assessment is created with the earnest aim of measuring effectiveness of curriculum/instruction or services, and to improve student learning and success. SCQI assessment seeks to attain and sustain the highest quality of education.</td>
<td>Assessment is created with the aim of measuring effectiveness of curriculum/instruction or services, and to use results to improve student learning and success. Assessment seeks to attain and sustain quality education.</td>
<td>Assessment is created to measure effectiveness of curriculum/ instruction or services, and document that students have demonstrated learning or that services have been provided.</td>
<td>Assessment documents that learning has taken place or services have been provided.</td>
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PROFESSIONAL DEVELOPMENT
WORKSHOPS
TRAININGS
PRESENTATIONS
for Programs & Units

*ASSESSMENT*
E ʻImi Pono Kākou!
FOR ALL INSTRUCTIONAL FACULTY
and
FOR STAFF & NON-INSTRUCTIONAL FACULTY
who missed the July 20th meeting

COMING UP:
MISSION-VISION-ILO
INFORMATION & DISCUSSION MEETING

Be Informed
Talk with your Colleagues